

I n t e r

o f f i c e

Memorandum

v a n c o u v e r s c h o o l b o a r d

The logo for the Vancouver School Board (VSB) features the letters 'VSB' in a stylized, handwritten font.

Date: 2011 September 13

**ITEM 5**

To: Committee II - Planning and Facilities

From: Jim Meschino, Director of Facilities

Re: **L'Ecole Bilingue Seismic Project Update**

---

The purpose of this memo is to update Committee II on the Request for Proposal (RFP) call for Architects for the L'Ecole Bilingue seismic upgrade project.

L'Ecole Bilingue Elementary has been approved by the Ministry of Education to proceed to the Project Definition Report (PDR) stage. The PDR requires the service of an Architectural Team to develop options for discussion with respect to seismically upgrading the school.

On July 14, 2011, representatives of the L'Ecole Bilingue PAC Seismic Upgrade Committee met with the Superintendent and a Planning and Facility representative to discuss the proposed schedule for the L'Ecole Bilingue project (attached).

Planning and Facilities have tentatively selected an Architect to proceed with the RFP subject to a Consultant Agreement being signed. This project is on schedule.

This report is provided for information.

Attachment

**L'ECOLE BILINGUE SEISMIC UPGRADE****TIMELINE**

RFP - Architectural Services	<input type="checkbox"/> Out <input type="checkbox"/> Close <input type="checkbox"/> Award	Monday, July 04, 2011 Monday, July 25, 2011 Aug 15 - 26, 2011
PDR (MoE)		Sept 2011
Funds to Cover PDR (MoE)		Sept 2011
PDR Start	(2 months)	Sept - Oct 2011
PDR Finish → Project Agreement	(6 months)	March - Sept 2012 <sup>*1</sup>
Project Agreement - Execution	(1 month)	Sept 2012
Design Development	(6 - 9 months)	March 2013
Development Permit / Building Permit Approval	(9 months)	Jan - Sept 2013 <sup>*1</sup>
Working Drawings	(6 months)	Sept 2013
Tender / Procurement	(2 months)	Oct - Nov 2013
Award	(1 month)	Nov 2013
Construction (Delivery: Construction Management at risk)	(15 - 18 months)	Dec 2013 - Spring 2014

<sup>\*1</sup> *Timeline could be reduced by faster response.*

**TIMELINE FOR PORTABLES <sup>\*2</sup>**

School Community Consultation	(2 months)	Sept - Oct 2012
Technical Drawings for Development Permit/ Building Permit Application	(1 month)	Nov 2012
City Development Permit / Building Permit Application	(6 months)	Dec 2012 - May 2013
Dismantle Portables and Services	(2 months)	May - June 2013
Install Services at Central Location	(2 months)	July - Aug 2013
Relocation and Set Up of Portables	(2 months)	Sept - Oct 2013
Inspection of Portables	(1 month)	Nov 2013

<sup>\*2</sup> *Timeline based on layout as provided for Laura Secord and Jules Quesnel projects.*

Please note that the portable timeline is based on a similar layout located in a central area of the city and not on your school grounds.

The timeline for the project is an estimate and targets to get us started in 2013. This requires buy and accommodation from multiple agencies and groups.