

## Vancouver Board of Education Rental Policy

The Board supports the use of schools by non-profit community and commercial groups provided it does not impact K - 12 programs. Rental rates for all school facilities and grounds are established by the Board and includes full cost recovery of long and short term capital and operating costs.

### Rental Contracts

All groups must submit a written request for rental of a school field, which includes the preferred time/day of use, preferred field, organization name and all contact information.

When the Board approves the request, a rental contract will be issued and a signed copy must be returned to the Board together with the payment prior to commencement of the rental period. Groups must provide a copy of the contract upon request.

### Processing and Amendment Fees

A processing fee of \$25 will be applied to all rentals for new applications and renewals.

User groups will be charged an amendment fee of \$25 for any changes they request to dates, times, location or specifications or for any cancellation of dates or bookings **after the contract has been issued.**

### Restrictions/Behaviour

- The playing of golf or the driving of golf balls, is not allowed on school grounds.
- Climbing on goal posts or backstops is not permitted.
- If groups are provided a key to access gates/goals, the gates/goals must be secured and the key returned at the end of the rental contract.
- Smoking, using tobacco, or holding lighted tobacco, or the consumption of alcohol in or on school property is prohibited.

Should clean up or repairs be required resulting from the rental group's action, the costs will be charged to the rental group involved. Failure to comply with rules above may result in the contract being cancelled.

### Cancellation

1. The Board may cancel a booking in a field rental contract once during the lease period due to special events, such as tournaments.

2. The Board may cancel a field rental contract at any time and without notice in the event that:
  - a. The playfield is closed due to weather or required for maintenance;
  - b. The playfield is required for a school event;
  - c. The Board has received complaints from neighbours regarding renters inappropriate conduct, excessive noise or mess left behind after rental,
  - d. The user group is consuming alcohol on school property,
  - e. The group has caused excessive damage to school field and/or any school property.
3. All groups wishing to cancel or make changes to their contract after it has been issued will be charged a cancellation fee of \$25 plus GST.

### Hygiene

All groups must be aware that no toilet facilities are available on school property and portable toilets are not allowed to be installed without permission from the VSB.

### Seasons

The following seasons are available:

1. Spring/Summer Softball: April 01 - August 31
2. Spring/Summer Soccer: April 01 - August 31  
*Note: Spring/Summer Soccer or Rugby on Irrigated fields ends June 15.*
3. Fall/Winter Soccer: September (Start date to be announced by Grounds Dept.)

### Field Closures

Poor weather conditions may result in field closure. Rental groups have the responsibility to check field closure information by calling the number below. Refunds are not issued for field closures.

Groups found using fields which are closed will be responsible for damage and may have their rental contracts cancelled.

Groups who find any unsafe conditions at VSB fields are requested to please call (604) 713-5660 (VSB Field Maintenance).

**Field Closure Line:  
(604) 713-6000 Ext. 2666**



## Rental rates & regulations

# Fields

play!



Vancouver School Board  
1580 West Broadway  
Vancouver, BC V6J 5K8

Phone: (604) 713-5088  
Fax: (604) 713-4479  
E-mail: rentals@vsb.bc.ca  
Web: www.vsb.bc.ca

# Play!

With well maintained sports fields at schools across the city, the Vancouver Board of Education has a field to play on in **your** community.



## Irrigated grass fields

- Camosun Oval
- Churchill Oval
- Churchill South
- Gladstone
- Hamber Oval
- Hamber East
- John Oliver South
- King George
- Lord Byng
- Magee South
- Magee
- Mount Pleasant
- Nelson Elementary
- Prince of Wales North West
- Prince of Wales North East
- Queen Elizabeth West
- Roberts Elementary
- Secord Elementary
- Templeton
- Tupper South
- Tupper North Oval
- University Hill Secondary
- University Hill Elementary
- Vancouver Technical Oval
- Windermere West
- Windermere North

**Note:**  
These fields are closed to soccer and rugby from June 15 to August 31 due to maintenance.

## Rental rates for fields

### Non-profit adult groups/ youth commercial groups

Gravel fields	\$7.40/hr
Regular grass fields	\$9.40/hr
Irrigated grass fields	\$13.65/hr
Special Event - 8 hour day	\$160.65

### Adult commercial groups

Commercial rates are 100% higher.

### Non-profit youth groups

Gravel & grass fields	N/C
Tournament	N/C

Non-Profit proof required. All fees are subject to HST.

## Available time slots

### Adult groups

Weeknight	6:00 p.m. - 10:00 p.m.
Weekend 3 Time Slots	9:00 a.m. - 1:00 p.m.
	1:00 p.m. - 5:00 p.m.
	5:00 p.m. - 9:00 p.m.

### Youth groups

Weeknight	6:00 p.m. - 8:00 p.m.
Weekend 6 Time Slots	9:00 a.m. - 11:00 a.m.
	11:00 a.m. - 1:00 p.m.
	1:00 p.m. - 3:00 p.m.
	3:00 p.m. - 5:00 p.m.
	5:00 p.m. - 7:00 p.m.
	7:00 p.m. - 9:00 p.m.