

COMMITTEE MEETING

COMMITTEE II – PLANNING & FACILITIES

TUESDAY, 2011 November 01

Committee Report to the Board, 2011 November 07

1. Delegation: Britannia Community Services Centre Society – Strategic Master Plan

C. Low - Executive Director, D. Freeman and G. Brown of the Britannia Community Services Centre, referred to the Master Plan included in their submission. They asked that the Committee consider recommending endorsement of the vision statement and master plan to the Board.

A Trustee requested that staff provide further information to the Board regarding the Britannia Community Services Centre recommendation.

The delegation was thanked for their presentation.

2. Delegation: Queen Elizabeth Annex PAC

C. Baechler, Queen Elizabeth Annex PAC Treasurer, spoke on the following points:

- The future of Queen Elizabeth Annex (QEA) after the completion of the Sectoral Review;
- The importance of public consultation; and
- Assistance in delaying removal of their playground and/or financial assistance to replace it.

The Chairperson indicated that the question concerning educational future of QEA would be forwarded to district staff.

Staff confirmed that risk assessments had been done on all district playgrounds in 2009 and that removal of wooden structures was a priority. Staff will review the risk assessment for QEA to determine if some minor repairs can be done to extend the life of the playground.

The delegate was thanked for her presentation.

3. Project Definition Reports – Nelson, Begbie and Fleming Elementary, and John Oliver Secondary

J. Meschino, Director of Facilities, referred to a memorandum entitled “*Project Definition Reports for Nelson Elementary, Begbie Elementary, Fleming Elementary, and John Oliver Secondary schools*”. He reported that that Ministry is requesting that the district fund the costs up-front for the above Project Definition Reports for each of the above schools. This money will be reimbursed by the Ministry of Education once the Project Agreements are granted for each project.

In response to an inquiry, staff confirmed that the requested \$423,000 does include monies for contingencies.

A Trustee asked that a formal request and business case be made to the Ministry requesting that the monies be borrowed from the Shareable Capital Reserve rather than the Local Capital Reserve.

Referred to the Finance and Legal Committee (See Item IV-A(1b) of the 2011 Nov 07 Board Minutes.)

IT IS RECOMMENDED THAT THE BOARD approve interim funding of up to \$423,000 from the Local Capital reserve for the completion of Project Definition Reports for Nelson, Begbie, Fleming and John Oliver schools on the understanding that the Ministry of Education will reimburse these expenditures once the individual Project Agreements are approved.

4. Strategic Plan Process

R. Krowchuk, Secretary-Treasurer, and J. Meschino referred to a memorandum entitled “*Strategic Plan Guidelines*”. The guidelines, based on factors outlined in the draft Comprehensive Assessment report, will be developed to act as a strategic direction for future seismic projects.

In response to an inquiry, staff confirmed that this 5 month project will be handled by existing staff but may require some outside consultants.

A Trustee suggested that the following might also be significant factors to consider:

- Heritage issue – retention through historical text (e.g. photos)
- Substitution – comparable schools (same design, same architect)
- Post disaster – planning for a building within a sector that is immediately safe (need for a community shelter)

This item was received for information.

5. New Business/Enquiries

a) **Kitsilano and International Village**

J. Meschino reported that the Ministry of Education announced the Project Agreement approvals for the seismic project at Kitsilano Secondary and the new school at International Village.

b) **Halloween Report**

B. Ostrom, Manager of Operations, distributed a report on the steps taken to mitigate vandalism during Halloween week. The contracted security costs totalled \$10,500 and the repair costs, excluding the Total Education site, are estimated to be \$14,000.

c) **Total Education Fire Update**

B. Ostrom and J. Tinney, Deputy Superintendent, reported that district staff have been building walls, installing wiring, moving telephone lines, moving and replacing equipment, and welcoming Total Education staff and students to their temporary home. The program will be temporarily relocated into the east wing of Tupper Secondary by Wednesday, 02 November 2011.

d) **Playground Grants and the VSB**

C. Redfern, DPAC representative, inquired how the PACS will be reimbursed for the playground grants from the Ministry. It was agreed that this question will be brought to the November 25th playground meeting.

6. Date and Time of Next Meeting

The next meeting of this Committee is scheduled for Wednesday, 2012 January 04 at 1730 hours.

Allan Wong, Chairperson

Committee II Members Present:

Carol Gibson, Ken Clement

Trustees Present:

Patti Bacchus

Senior Management Present:

Jordan Tinney, Rick Krowchuk, Jim Meschino

Association Representatives Present:

Kevin Land, VASSA
Bruce Murton, VEPVPA
Tim Chester, IUOE
Colin Redfern, DPAC
Aaron Wong, VDSC