

COMMITTEE MEETING

COMMITTEE II – PLANNING & FACILITIES

TUESDAY, 2011 September 13

Committee Report to the Board, 2011 September 19

1. Standing Committee Orientation

The Chairperson of the Committee briefed the committee members on the “*Standing Committee Orientation*” information material dated 2011 September. He stated that this memo outlines the function, responsibilities and protocol of all Standing Committees; and identifies the Committee composition, rules of order and reporting procedures.

This item was received for information.

2. Delegation: South Hill (Fraser Street) Business Association – South Hill Adult Learning Centre Streetscape

J. Hilton, Vice President South Hill (Fraser St.) Business Association, and M. Thomson, Principal at Phillips Farevaag Smallenberg Planning, Urban Design, Landscape Architecture, gave a short PowerPoint presentation on their plans for a public gathering space in the South Hill business district. They envision transforming the area in front of the school on Fraser Street into a small-scale public plaza that could be used as an amenity for both the school and the community (eg outdoor classroom, meeting place, platform for performances, Saturday market etc.).

They indicated that they were asking for permission to use the space for the community. This project could be done in phases. Funding sources have not been confirmed but may include redeveloping the collective parking lots behind Fraser Street.

Committee members agreed that this project is positive for the community but consultation will have to be held with the users of the facility to identify district and school needs and how this proposal might enhance school use on the site. They also agreed that the project should be looked at in conjunction with the upcoming sectoral review.

The delegation was thanked for their presentation.

3. Approval for Expenditure Annual Facilities Grant (AFG) Capital Bylaw

D. McClary, Manager of Maintenance and Construction, reported that a change in the Ministry format for AFG funding requires a Capital Project Bylaw to obtain the capital portion of the 2011/12 AFG allocation.

IT IS RECOMMENDED that the attached 2011/12 AFG Budget Expenditure Plan in the amount of \$6.7 million be approved; and

FURTHER, IT IS RECOMMENDED that Capital Project Bylaw No. 126295 be given all three readings at the Board meeting on 2011 September 19.

IT IS RECOMMENDED that Capital Project Bylaw No. 126295 be:

Read a first time the 19th day of September, 2011;
Read a second time the 19th day of September, 2011;
Read a third time, passed and adopted the 19th day of September, 2011.

and that the Chairperson and Secretary-Treasurer be authorized to sign, seal and register Capital Project Bylaw No. 126295.

and that the signed and sealed Capital Project Bylaw No. 126295 be forwarded to the Ministry of Education, Funding Department for registration and certification as required.

4. Main Street Adult Education

J. Meschino, Director of Facilities, referred to a memorandum entitled "*Proposal for a Consultation Process for Relocation of Main Street Adult Education Centre to Seymour Building B*". He reported that a review has determined that the closed Building B at Seymour Elementary would be the most feasible option to relocate the Main Street Adult Education program into an existing district space. He distributed a picture of Seymour Building B.

The public consultation process to identify any relocation issues will begin in September 2011 and a report will be brought back to a joint Committee II (Planning & Facilities) /Committee III (Student Services) meeting in November.

In response to a query, it was confirmed that:

- The original timeline for occupancy had originally been projected for January 2013 but that was based on a Board decision by October 2011. The decision is now expected in November 2011; and
- The renovation cost is estimated to be approximately \$4 million which includes some seismic upgrading, washroom renovations and an elevator installation.

Trustees suggested that a survey be sent beyond all current users of the Main Street Adult Education Centre and look at Adult Education as a whole to determine if they are likely to use the program. A trustee noted that this is a senior staff proposal to be reviewed by the Board following the consultation process.

This item was received for information.

5. L'Ecole Bilingue Seismic Project Update

J. Meschino reported that Ministry approval has been received to start the Project Definition Report (PDR) for the seismic upgrade of L'Ecole Bilingue Elementary school. He also reported that the architect has been tentatively selected and the project is on schedule.

In response to a query, it is anticipated that the Ministry of Education additional funding for Neighbourhood Learning Centres (NLC) area allocation will continue for capital projects.

This item was received for information.

6. Capital Projects Construction Update – PowerPoint

A PowerPoint presentation was presented by J. Murnane, Manager of Facilities – Implementation, and R. Afan, Capital Projects Coordinator, on work done during this summer on various capital projects.

R. Afan reported on the successful installation of 6 modular buildings (Douglas Annex, Carnarvon, Carr, Cavell, Tennyson, L'Ecole Bilingue) and 2 additions (False Creek, Trafalgar) for the province-wide Full Day Kindergarten provincial initiative. All the buildings opened in time for September school start except for the addition at Elsie Roy Elementary which is scheduled to open in December 2011 due to the late inclusion of childcare in the program.

J. Murnane reported that the seismic projects at Jules Quesnel and Secord Elementary were completed in early August, building A3 at Vancouver Technical was successfully deconstructed, and that construction has started on the replacement school at Kitchener Elementary. Work has also begun on the renovation of the NRC building, site of the new University Hill Secondary school.

It was noted that both Douglas Elementary and Acadia Road Elementary would go out to tender in October 2011. It was also noted that the district now has a list of pre-qualified general contractors for projects over \$10 million and we are also pre-qualifying sub-contractors on all our construction management at-risk projects which are typically seismic upgrades.

J. Murnane reported a large improvement with the City of Vancouver permit applications and response times. This was most evident on the Full Day Kindergarten additions.

This item was received for information.

7. Maintenance Summer Work - PowerPoint

A PowerPoint presentation was presented by D. McClary on 90 maintenance projects done during this summer at 80 schools. These included:

- New windows at Gladstone Secondary;
- Roll shutters at Henderson Elementary;
- New elevators at Trafalgar Elementary and John Oliver Secondary;
- Various roofing and exterior painting projects;
- Refinishing of various gym floors;
- Installation of various adventure play areas; and
- Sports field aerations, overseeding and topdressing, and garden projects.

This item was received for information.

8. New Business

a) **BCSTA Provincial Council Meeting – Submission of Proposed Motions**

Trustee A. Wong distributed a request for proposed motions for the 2011 October 22 BCSTA's Provincial Council Meeting. Any proposed motions must be presented to the Board for approval and received at the BCSTA office by 2011 September 23.

This item was received for information.

9. Date and Time of Next Meeting

The next meeting of this Committee is scheduled for Tuesday, 2011 October 04 at 1730 hours.

Allan Wong, Chairperson

Committee II Members Present:

Carol Gibson, Ken Clement

Trustees Present:

Patti Bacchus, Allen Blakey, Mike Lombardi,
Jane Bouey, Ken Denike

Senior Management Present:

Steve Cardwell, Jordan Tinney,
Rick Krowchuk, Jim Meschino

Association Representatives Present:

Kevin Land, VASSA
Bruce Murton, VEPVPA
Tim Chester, IUOE
Monica Moberg, DPAC

CAPITAL PROJECT BYLAW No. 126295

A BYLAW by the Board of Education of School District No. 39 (Vancouver) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved a capital plan of the Board.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement (where required);
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

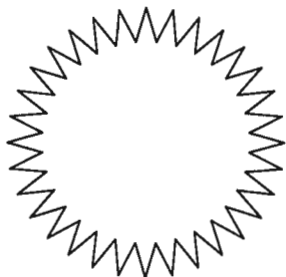
NOW THEREFORE the Board enacts as follows:

1. The capital project of the Board approved by the Minister and specifying a maximum expenditure of \$6.7 million for Project No. 126295 is hereby adopted.
2. This Bylaw may be cited as "School District No. 39 (Vancouver) Capital Project Bylaw No.126295.

READ A FIRST TIME THE 19th day of September, 2011.

READ A SECOND TIME THE 19th day of September, 2011.

READ A THIRD TIME, PASSED AND ADOPTED THE 19th day of September, 2011.



Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 39 (Vancouver) Capital Project Bylaw No. 126295 adopted by the Board the 19th day of September, 2011.

Secretary-Treasurer

SD #39 - Vancouver
 Annual Facilities Grant EXPENDITURE PLAN
 Period: April 1, 2011 - March 31, 2012

Project	Facility	Cost	Comments	
Operating Allocation -				
1	Carpentry	Various	123,252	Various Building upgrades
2	General Trades	Various	704,294	Various Building upgrades
3	Glazing	Various	158,466	Various Building upgrades
4	Heat/Frost	Various	176,074	Various Building upgrades
5	Plumbing	Various	493,006	Various Building upgrades
6	Machine Shop	Various	123,252	Various Building upgrades
7	Drapery	Various	105,644	Various Building upgrades
8	Sheet Metal	Various	281,718	Various Building upgrades
9	Electrical	Various	704,294	Various Building upgrades
11	Fire & Safety	Various	20,000	WCB
12	Loss Prevention	Various	30,000	
13	Non-Structural Hazard reduction	Various	100,000	Confirm priorities, identify specific projects
14	Asbestos Removal	Various	100,000	SD 39 - all bldg projects are affected w/asbestos abatement (anomaly only w/V5B - aging bldgs)
15	PCB Ballast Disposal	Various	20,000	
16	Sheet Metal - Fire Escapes	Various	25,000	Repairs to fire escapes
17	Machinists - Handicap Doors	Various	20,000	Repairs to handicap doors
18	Concrete upgrades	Various	40,000	
19	Grounds - Goal Replacements	Various	13,034	Replace deteriorated wood goals w/metal
20	Irrigation - Backflow upgrades	Various	33,000	
21	Grounds - Hazardous Tree	Various	43,200	Assess/Remove/Correct pruning
22	Grounds - Asphalt	Fran	1,960	Asphalt resurfacing
23	General Roof Repair	Various	223,981	Repairs to various roofs
Total Operating AFG			3,540,175	
Capital Projects:				
24	Security Upgrades	Various	100,000	Install electrically operated window roll shutters
25	Energy Reduction	Traf/Various	110,000	Reduce Heat loss,natural gas consumption/insulate
26	Theatre Upgrades	Various	200,000	Health & Safety Issues
27	Project Inspections	Various	200,000	Roofing/Exterior Paint/ Heating upgrades etc.
28	Roofing	Various	1,228,202	Repair/replace deteriorated roofs
29	Gym Floors	Wave/Hamb/Mapl/Carn/Qeli/Ptgr/Bay/Vant	355,000	Replace deteriorated gym floors
30	Exterior Paint	Various	500,000	Exterior Paint upgrades
31	Electrical - Fire Alarm Upgrades	Kerr/Shill	125,000	Upgrade Fire Alarm - EPE
32	Electrical - Emergency Lighting Upgrades	Various/Sout/Temp/Tupp/Glad/Prin	1,230,000	Lighting upgrades of all bldgs
33	Elec - Main Distribution Upgrades	South	50,000	
34	Elec - Exterior Lighting Upgrades	Glad/Prin	50,000	S&I Perimeter Lighting
35	Elec - Panel Upgrades	South	25,000	Upgrade Electrical panels & feeders
36	P&H - Water line upgrades	Begb/Lord/Strat/Thun	222,000	New main water serv/replace water lines/replace urinals
37	P&H - Washroom upgrades/water conservation	Various	275,000	Irrigation sites replace existing vacuum breakers
38	Fire Sprinkler upgrades	Various	30,000	
39	P&H - Upgrade Backflow Preventers	Carn	8,000	Replace & relocate PRV Strn old boiler room
40	P&H - Sump Pumps	Prin	5,000	Install sump and sump pump in tunnel
41	P&H - Boiler Upgrades	Brit	80,000	Boiler replacement
42	P&H - Furnace Replacement	Various	20,000	
43	Ventilation upgrades	Brix	182,000	Ventilation & A/C
44	Air Conditioning Upgrades	Edct	70,000	IT Air conditioning upgrades
45	P&H - Piping	Glad	100,000	Condensate repipe
46	Sheet Metal - Gutter/Downspouts	Shau/Quee/Nels	47,000	Replace & upgrade gutters/downspouts
47	Machinists - Compressor	Various	55,000	Compressor replacement
48	General Trades - Steps & Landings	Shil/Strat/Wolf/Carl/Cave	43,000	Stairwell repair/replacement
49	Door & Hardware Upgrades	Tupp/John/Kits/Glad	145,000	Door & Hardware replacement
50	Flooring Replacement	Wave/Hamb/Mapl/Carn/Qeli/Ptgr/Bay/Vant	237,000	Replace flooring
51	Ceiling Upgrades	Huds/Gran/Leco/Beac/Gord	84,000	Various rooms requiring ceiling replacement/repair
52	Lock hardware, rekey, upgrades	Strat/Shill	22,000	rekey, repair, replace
53	Window replacement	Kits/Gren	35,000	upgrade/ replacement
54	Counter top replacement	Thom/Various	62,000	replace re unhygienic counter tops
55	Glazing - Installation of lexan	Various	100,000	Lexan replacement/Window film installation
56	Building Fabric Restoration	Various	100,000	Exterior structural upgrades
57	Asbestos Removal	Various	483,000	
58	Irrigation	Edct/Brit/Lord	34,675	Central Control
59	Grounds - Playground Surfacing	Carl/Cunn	20,000	Protective Surfacing replacement
60	Grounds - Asphalt	Carl/Drar/Jami/McKe/Tbir/Wolf	64,750	Asphalt resurfacing
Total Capital AFG			6,697,627	
TOTAL			\$ 10,237,802	

Funding Type	AVAILABLE FUNDING	Monthly Spending Plan April/11 to March/12													Total		
		April/11	May	June	July	August	September	October	November	December	January	February	March				
1	March 31/11 AFG Balance	\$ -															\$ -
2	Operating Allocation	\$ 3,540,175	170,721	496,084	496,084	1,267,970	1,109,316	-	-	-	-	-	-	-	-	-	\$ 3,540,175
3	Capital Allocation	\$ 6,697,627	-	-	-	-	158,204	1,267,970	1,149,636	824,273	824,273	824,273	824,273	824,273	824,273	824,273	\$ 6,697,627
TOTAL		\$ 10,237,802	\$ 170,721	\$ 496,084	\$ 496,084	\$ 1,267,970	\$ 1,267,520	\$ 1,267,970	\$ 1,149,636	\$ 824,273	\$ 824,273	\$ 824,273	\$ 824,273	\$ 824,273	\$ 824,273	\$ 824,273	\$ 10,237,802

- Districts must first exhaust existing AFG balances prior to requesting 2011/12 AFG allocation. Please indicate spending plans for March 31, 2011 AFG balance.
- After current AFG balances are spent, Districts should schedule access up to the Operating portion of the 2011/12 AFG allocation. These funds will be disbursed through CDS.
- The Capital portion of the 2011/12 AFG Allocation will be made available through a COA. Draws on the COA can only be made as expenses are incurred.