



# VANCOUVER SCHOOL BOARD

1580 West Broadway, Vancouver BC, V6J 5K8

## Adult Education External Posting Application Form

Please complete one (1) application form for EACH POSITION applied for and SUBMIT DIRECTLY TO THE APPROPRIATE ADULT EDUCATION CENTRE.

IF THE APPLICATION FORM IS NOT COMPLETELY AND CORRECTLY FILLED OUT, or is received past the closing date, YOU MAY BE DISQUALIFIED FROM THE COMPETITION

Name		Telephone	
Address		Email address	
TQS (if held)		VSB Employee #	
Position Applied for or Course Name/Number		Location	
Priority Status: _____		(See Collective Agreement Language overleaf)	

### Education Background

University/College	Dates Attended	Degree/Diploma	Major Area of Study

### VSB Adult Education (Teaching or Instructional Assistant) Experience

Name of the Centre	Month/Year		Level/Subject Area
	From	To	

### Other Teaching and/or Relevant Experience

Position	Month/Year		Level/Subject Area
	From	To	

### References: Name Position Telephone

Name	Position	Telephone

Personal Information on this form will be protected under the Freedom of Information and Privacy Act.

## **PRIORITY GROUP STATUS WITH THE VANCOUVER SCHOOL BOARD**

(Reference: Article 7.A.3. VSB/VTF Adult Education Collective Agreement)

### **For Instructor Vacancies ONLY:**

- (a) Instructors with continuing contracts returning from positions with the VTF, BCTF, VESTA and administrative/excluded staff desiring instructional positions.
- (b) Instructors with continuing contracts surplus to a centre and Instructors with continuing contracts returning from leave.
- (c) Instructors with continuing contracts on the replacement work list.
- (d) Part-time Instructors with continuing contracts seeking full-time assignments if they have greater seniority than 7.A.3 (e).
- (e) Instructors on the recall list
- (f) Full-time Instructors with continuing contracts currently holding assignments.
- (g) Instructional assistants with continuing contracts and with the necessary qualifications.
- (h) **\*\*\*Instructors** with a temporary contract within the previous year.
- (i) Employees-on-call.
- (j) All others.

**\*\*\*Instructional assistants with a temporary contract within the previous year and with instructor qualifications will be considered under (h)**

### **For Instructional Assistant Vacancies ONLY**

- (a) Instructional Assistants with continuing contracts returning from positions with the VTF, BCTF, VESTA and administrative/excluded staff desiring instructional positions.
- (b) Instructional Assistants with continuing contracts surplus to a centre and Instructional Assistants with continuing contracts returning from leave.
- (c) Instructional Assistants with continuing contracts on the replacement work list.
- (d) Part-time Instructional Assistants with continuing contracts seeking full-time assignments if they have greater seniority than 7.A.3 (e).
- (e) Instructional Assistants on the recall list
- (f) Full-time Instructional Assistants with continuing contracts currently holding assignments.
- (g) Employees with a temporary contract within the previous year.
- (h) Employees-on-call.
- (j) All others.

**ONLY ONE PAGE of additional information MAY be attached to each application (ie. resume', covering letter, etc.).**

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