

VSB

ADULT EDUCATION PRINCIPAL APPLICATION FORM

Instructions:

- To be completed by all applicants
- Attach a comprehensive curriculum vitae
- Upon completion please forward to:
Associate Superintendent- Human Resources
Vancouver School Board, 1580 West Broadway, Vancouver, B.C. V6J 5K8

POSITION APPLIED FOR: _____ DATE: _____

1. **NAME:**

Surname

Given Name / Initials

2. **ADDRESS:**

3.

TELEPHONE:

Home

Work

Other

4. **CURRENT POSITION AND EMPLOYER** (include school location):

5. **EDUCATIONAL BACKGROUND:**

UNIVERSITY

Undergraduate:

Name

Degree

Year

Major Area of Study

Graduate:

Name

Degree

Year

Major Area of Study

Graduate:

Name

Degree

Year

Major Area of Study

Note: If Masters is not completed please indicate what stage you have reached, or if you are accepted into the program. Please state which program:

6. ADMINISTRATIVE EXPERIENCE (School and District):						
Employer	Position	School/ Location	Years		Comments	Total # Years
			From	To		
Total # Years:						

7. TEACHING EXPERIENCE:						
Employer	Position	School/ Location	Years		Subject/Grade/Comments	Total # Years
			From	To		
Total # Years:						

8. REFERENCES:			
<p>1. The Confidential Reference Check Form is to be completed and returned by the reference in a separate envelope from this application to the Associate Superintendent – Human Resources.</p> <p>2. Please list four references, persons willing to support your application for this position. The first person listed should be the individual who is completing the Confidential Reference Form.</p> <p>Note: One or more references may be contacted during either the shortlist and interview process, or both.</p>			
Name	Position/Employer	# Years Known	Telephone No.
1.			
2.			
3.			
4.			

TO APPLICANTS: The information on this form is collected by the Vancouver School Board under section 15(1) of the *School Act*, and will be used for the recruitment & selection of staff. If the applicant is successful in obtaining employment with the Board, this information may also be used for payroll/human resources administration. Personal information will be protected under the *Freedom of Information / Protection of Privacy Act*. Questions about the collection and use of this information should be directed to the Director - Human Resources.