

Vancouver School Board

Application form for Heritage Language Programs in Vancouver Schools

The Vancouver School Board will co-operate to make available Vancouver school facilities whenever possible at minimal costs to Heritage Language Programs and at no additional costs to the Vancouver School Board. The Heritage Language Program must be operated independently by a not-for-profit group under the direction of (1) a Governing Board of Volunteers which includes a majority of representatives from parents of children enrolled in the program, or (2) a Parent Advisory Committee.

Name of Heritage Language Program: _____
(Must be different than the name of an existing VSB school)

Name of Governing Board Members, if applicable: (Please attach a separate sheet for additional member information)

* Indicated Affiliation with school
(Parent/Administrator/Teacher/Volunteer)

Name: _____ Telephone: _____
Address: _____ Postal Code: _____
City: _____

Name: _____ Telephone: _____
Address: _____ Postal Code: _____
City: _____

Name: _____ Telephone: _____
Address: _____ Postal Code: _____
City: _____

Name of Operator: _____
Address: _____ Telephone: _____
City: _____ Postal Code: _____

Name of Contact Person: _____
Address: _____ Telephone: _____
City: _____ Postal Code: _____

Heritage Language to be Offered: _____ Preferred Location: _____

Preferred Time: After School (3:00 - 6:00pm): Day(s) of Week: _____
 Evenings (6:00 - 10:00pm): Evening(s) of Week: _____
 Saturday Mornings: (9:00am-12:00pm) Saturday Afternoons (1:00-4:00pm)

Levels/Grades Offered: _____ No. of Students per Class: _____

No. of Teachers Involved: _____ Room(s) Used: _____

No. of Weeks in Session: _____ No. of Classes: _____

Program Start Date: _____ Program End Date: _____

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Program Goals (basic objectives):

The School Administrator's approval is necessary before this application will be considered.

School Administrator has confirmed that the space identified is available for use by the Heritage Language Program(s).

Principal's Signature

Date

HLP Governing Board Member _____
Signature

HLP Contract _____
Signature

HLP Operator _____
Signature

Workers' Compensation Board
Registration # _____
Signature

The Heritage Language Program Operator and Governing Members have read and agreed to the Vancouver School Board principles and guidelines for the Operation of Heritage Language Programs in Vancouver Schools. The Vancouver School Board provides school space only, and is not responsible for any aspects of the operation of the Heritage Language Program(s).

Please send in the completed application, and a copy of an annual financial statement from the previous year, before August 31. All sections of the application form must be completed or it will be returned.

VSB USE ONLY

VSB Approval for School Year Ending on: _____

Approved by:
VSB - Rentals: _____ or VSB - CIE _____