

VANCOUVER SCHOOL BOARD

1580 West Broadway,
Vancouver, BC V6J 5K8
Phone: 604-713-5088 Fax: 604-713-4479

FACILITY RENTALS APPLICATION FORM

CONTACT INFORMATION	
Name: _____	
Organization: _____	
Address: _____	
Phone #: _____	Cell #: _____
Fax #: _____	Email: _____

- *School (option 1) _____
- *School (option 2) _____
- *School (option 3) _____

Accommodation required (please check): Classification of Group (please check):

- | | | |
|---|-------------------------------------|---|
| <input type="checkbox"/> Auditorium | <input type="checkbox"/> Gym | <input type="checkbox"/> Non-Profit Adult |
| <input type="checkbox"/> Cafeteria | <input type="checkbox"/> Library | <input type="checkbox"/> Non-Profit Youth |
| <input type="checkbox"/> Classroom | <input type="checkbox"/> Music room | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Double classroom | <input type="checkbox"/> Staff room | |

Purpose: _____

Date Required: _____

Time required (including setup and takedown): Start: _____ Finish: _____

Serving Food/Beverage: Yes No

No. of people attending: _____

Office Use Only	
Date Received:	_____
School Approval:	_____
School Authority:	_____

Please complete this form and either fax it or mail it to us. Upon receipt of this application form, we will contact you. Please provide one week's notice for reservation.