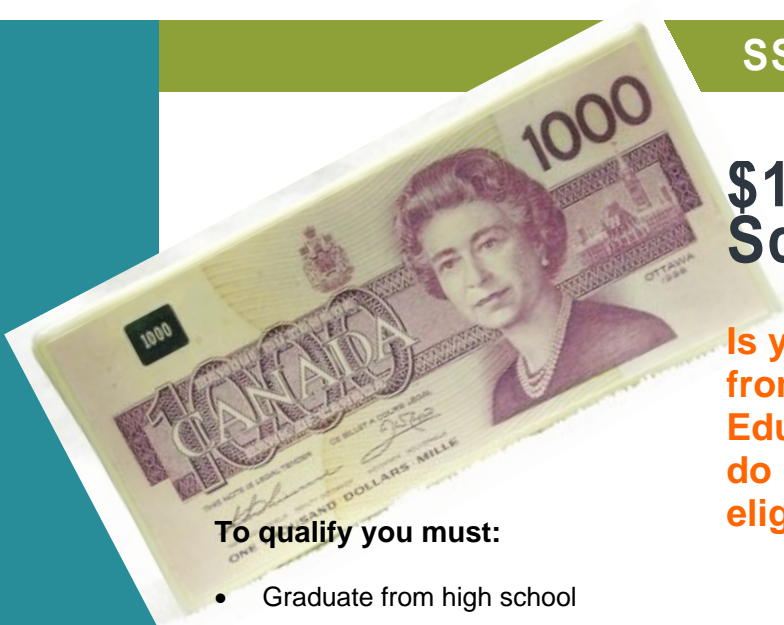


\$1000 SSA Scholarship

Is yours absolutely free from the Ministry of Education - all you need to do is make sure you are eligible!



To qualify you must:

- Graduate from high school
- Have these 4 courses on your transcript; SSA 11A, SSA 11B, SSA 12A & SSA 12B
- Have a C+ average in courses numbered 12
- Have 1100 work based training hours registered with the ITA.

SCHOLARSHIP Q & A

Q: How do I apply for the scholarship?

A: We will get you the form to sign

Q: How do I get my course credits for SSA?

A: Before September 15th you must:

- be visited at your worksite by Wendy or another teacher
- complete the 480 hours of Work Based Training and submit the Work Based Training Report form into our office
- make sure that your employer has completed and submitted the SSA Performance Reviews
- complete and submit your SSA journal

Q: When is the deadline to apply?

A: By November 15th **you must** be in touch with our office, Career Programs, to advise us of your current employment status.

Q: When is the scholarship awarded?

A: About six months after the scholarship deadline which is April or May. We will invite you and your parents to a special ceremony where you will be presented with a **\$1000 tax free cheque made payable to you.**

Q: What if I don't understand or forget some of this ?

A: That's okay – call either Wendy or Sandra and we'll be happy to help you understand it.

KEEP IN CONTACT

Don't be afraid to track us down!

We are still **here to help you with any questions at any time** and would like to hear about your successes through the coming years! Please feel free to contact us and let us know where you are at.



Who to Contact

Wendy Gilmour
Apprenticeship
Facilitator
(604) 713-4470
email:
wgilmour@vsb.bc.ca

Sandra Wrigley
Work Experience
Facilitator
(604) 713-5064
email:
swrigley@vsb.bc.ca

SSA NEWSLETTER



this issue

Apprenticeship After High School

SSA & Scholarship Information

Who to Contact

Forms

All ITA forms must come through the VSB until December following graduation

The forms that you will be using throughout your apprenticeship are found on the ITA website www.itabc.ca

When sending your forms to the VSB you may scan & email them to wgilmour@vsb.bc.ca or fax them to us at: 604-713-5044

APPRENTICESHIP AFTER HIGH SCHOOL

Congratulations! You've just about completed your SSA program and are about ready to graduate from high school. We've provided **Next Steps** for you to follow that will help you on your way.

NEXT STEPS

STEP ONE: Record Keeping

Keep Track of your Work Based Training hours.

Make sure that you and your employer complete the ITA Work Based Training Report. Once the form is filled in send it to us and we will forward it to the ITA.

STEP TWO: Moving On

How to change employers.

When an employer agrees to sponsor you as an apprentice **you** must complete the ITA **Apprentice & Sponsor**

Registration form

Once it is filled in send it back into our office (Career Programs at the VSB) and we will register you on the ITA's database. *See the next page for more SSA details.*

STEP THREE: Stay Working

Keep working towards your goal.

If you happen to change employers during your apprenticeship be sure to:

- Have your previous employer sign the Work Based Training Report with your final hours, and send it in to us.
- Have your new employer complete and sign the Apprentice and Sponsor Registration form and send it in to us.



Vancouver
School Board

CAREER PROGRAMS

1580 W Broadway

Vancouver, BC V6J 5K8

Tel: (604) 713-5060

Fax: (604) 713-5044