

# 2019-2020 Operating Fund Budget – Version 3

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MAY 15, 2019

# Agenda

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1. Changes from May 6, 2019
2. Revised Operating Fund Schedules

# What's Changed from May 6th

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## Version 2 vs Version 3

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- Moved to recommended balanced budget position

# Budget Sources of Funding - Approved

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<b>2019-2020 Potential Budget Sources of Funding</b>		<b>FTE</b>	<b>Savings</b>
M18	Business Development Manager (salaries)	1.00	\$ (120,000)
M18	Business Development Manager (revenue generated)		295,000
M19	Rental Rate Increase		100,000
M20	Increase in School Supplies Fee		200,000
			<b>\$ 475,000</b>

## Version 2 vs Version 3 – Recommended On-Going Proposals

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<b>Ongoing Proposals Summary</b>	
Version 2 Surplus Position	\$ 1,805,553
Potential Fundings Sources	475,000
Total Available to Support Budget Proposals	2,280,553
Version 3 On-going Budget Proposals	2,280,553
Surplus (Deficit)	\$ -

## Version 2 vs Version 3 – Recommended On-Going Proposals

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Version 2 proposal M17 – Teacher TTOC Time for Make-Up Preparation has been replaced with proposal M21 – Increase Teaching Time in Elementary and Secondary Schools;

Version 2 proposals T6 – Increase Teacher Staffing at Gathering Place and T7 – Increase Teacher Staffing at South Hill have been replaced with proposal M23 – Communication Plan for Adult Education Program to assess enrolment in the Program. Enrolment in the Adult Education program has been declining for a number of years and this funding would enable the District to determine the level of interest in the program to inform future programming decisions;

Version 2 proposal T8 – Addition of a second Indigenous Knowledge Keeper has been replaced with proposal M22 – District Resource Teacher Indigenous Education. The Indigenous Education department would see more benefit from additional District Resource Teacher time rather than an additional Knowledge Keeper.

# Management Proposals - Ongoing

#	2019-2020 Ongoing Budget Proposal Summary	FTE	Version 1	Version 2	Version 3	Recommendations	
M7	Digital Communications Coordinator	1.25	\$ 90,411	\$ 90,411	\$ 90,411	\$ 90,411	
M8	District Resource Teacher: Mentoring Support	4.00	424,000	424,000	424,000	424,000	
M9	District Diversity Resource Teacher: Anti Racism*	1.00	105,810	120,810	120,810	120,810	
M10	Equipment Replacement Program*		60,000	60,000	60,000	60,000	
M11	Increase in Custodial Supplies		100,000	100,000	100,000	100,000	
M12	Increase School Flex Budget Allocation by 5%		130,000	130,000	130,000	130,000	
M13	Increase Teacher Staffing International Education	2.97	68,825	252,898	252,898	252,898	
M14	International Education Program Coordinator	1.00	86,080	86,080	86,080	86,080	
M15	Mental Health, Wellbeing and Engagement Strategy	1.00	206,330	206,330	206,330	206,330	
M5	Printshop Equipment Replacement		108,000	-	-	-	
M6	Replace Obsolete Student Technology		750,000	-	-	-	
M16	SSA Work Experience	5.00	266,950	266,950	266,950	266,950	
M17	Teacher TTOC Time for Make-up Preparation		150,000	150,000	150,000	-	See M21
M21	Increase Teaching Time in Elementary and Secondary Schools	3.10			243,956	243,956	New
M22	District Resource Teacher: Indigenous Education	0.50			52,905	52,905	New
M23	Communication Plan for Adult Education Program				35,000	35,000	New
T2	Menstrual Products - Supplies*		42,000	42,000	42,000	42,000	
T4	Additional Vice-Principal at Britannia Secondary	1.00		142,580	142,580	142,580	
T5	Addition of Instructional Assistant in Adult Education	0.50		26,633	26,633	26,633	
T6	Increase Teacher Staffing at Gathering Place	0.50		54,169	54,169	-	See M23
T7	Increase Teacher Staffing at South Hill	1.00		108,338	108,338	-	See M23
T8	Addition of second Indigenous Knowledge Keeper	1.00		61,423	61,423	-	See M22
			<b>\$ 2,588,406</b>	<b>\$ 2,322,622</b>	<b>\$ 2,654,483</b>	<b>\$ 2,280,553</b>	

\*Board of Education Notice of Motion

## Version 2 vs Version 3 – Recommended One-Time Proposals

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- Proposed to be funded from unrestricted surplus

<b>One-Time Proposals Summary</b>	
Unrestricted Surplus	\$ 2,632,648
Version 3 One-Time Proposals	2,631,000
Surplus (Deficit)	<u>\$ 1,648</u>

# Projected Restricted & Unrestricted Surplus

Policy 19 - Accumuated Operating Surplus	Op. Exp	504,777,841	Projected 18/19 Surplus
	Min	Max	
Restricted Surplus			
Operations spanning future school years (1.5% ~ 3.0%)	7,571,668	15,143,335	
Identified unusual expenses (0.5% ~ 1.0%)	2,523,889	5,047,778	
Fund constraints			2,087,543
Contingency reserve (0.5% ~ 1.0%)	2,523,889	5,047,778	2,523,889
Unrestricted Surplus (0.5% ~ 1.5%)	2,523,889	7,571,668	<u>2,632,648</u>

## Version 2 vs Version 3 – Recommended One-Time Proposals

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Proposal M2 – Data validation Review is combined with proposal T1 – Long Range Facilities Plan Consultation and renamed ‘Long Range Facilities Plan Implementation/Consultation’.

The combined proposal has been reduced by \$40,000 to \$460,000 in order to balance the one-time proposals with the projected available unrestricted.

# Management Proposals – One-time

#	2019-2020 One-time Budget Proposal Summary	Version 1	Version 2	Version 3	Recommendations
M1	Capital Asset Management Project	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
M2	Data Validation Review	100,000	100,000	100,000	-
M3	Essential Furniture Replacement Plan	500,000	500,000	500,000	500,000
M4	Peoplesoft Payroll Consolidation	300,000	300,000	300,000	300,000
M5	Printshop Equipment Replacement		180,000	180,000	180,000
M6	Replace Obsolete Student Technology		750,000	750,000	750,000
T1	Long Range Facilities Plan Implementation/Consultation*		400,000	400,000	460,000
T2	Menstrual Products Dispensers - Installation*	216,000	216,000	216,000	216,000
T3	Elementary Music Program Visioning		75,000	75,000	75,000
		<b>\$ 1,266,000</b>	<b>\$ 2,671,000</b>	<b>\$ 2,671,000</b>	<b>\$ 2,631,000</b>

Combined with T1

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# Revised Operating Fund Schedules

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# Schedule 2

	2020 Preliminary Draft Budget	2019 Amended Annual Budget	Increase (Decrease)
<b>Revenues</b>			
Provincial Grants - MOE	467,387,134	460,563,800	6,823,334
Provincial Grants - Other	68,719	68,719	-
Federal Grants	2,236,492	2,259,915	(23,423)
Tuition	28,706,598	28,878,599	(172,001)
Other revenue	6,159,803	5,699,825	459,978
Rentals and Leases	3,815,440	3,722,214	93,226
Investment Income	2,531,756	2,581,732	(49,976)
<b>Total Revenue</b>	<b>510,905,942</b>	<b>503,774,804</b>	<b>7,131,138</b>
<b>Expenses</b>			
Instruction	420,785,150	414,885,882	5,899,268
District Administration	21,582,748	20,743,440	839,308
Operations and Maintenance	63,368,124	66,189,164	(2,821,040)
Transportation and Housing	2,896,093	2,959,355	(63,262)
<b>Total Expense</b>	<b>508,632,115</b>	<b>504,777,841</b>	<b>3,854,274</b>
<b>Net Revenue (Expense)</b>	<b>2,273,827</b>	<b>(1,003,037)</b>	<b>3,276,864</b>
<b>Transfers</b>			
Reduction of Unfunded Employee Future Benefits	-	-	-
Purchases of Capital Assets	(4,904,827)	(4,207,859)	(696,968)
<b>Total Net Transfers</b>	<b>(4,904,827)</b>	<b>(4,207,859)</b>	<b>(696,968)</b>
<b>Net Revenue (Expense) after Transfer</b>	<b>(2,631,000)</b>	<b>(5,210,896)</b>	<b>2,579,896</b>
Prior Year Surplus Appropriation	2,631,000	5,210,896	(2,579,896)
<b>Budgeted Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Schedule 2A – Operating Revenue

	2020 Preliminary Draft Budget	2019 Amended Annual Budget	Increase (Decrease)
<b>Provincial Grants - Ministry of Education</b>			
Operating Grants	453,681,806	451,104,845	2,576,961
Other Ministry of Education Grants	13,705,328	9,458,955	4,246,373
<b>Total Provincial Grants - Ministry of Education</b>	<b>467,387,134</b>	<b>460,563,800</b>	<b>6,823,334</b>
<b>Provincial Grants - Other</b>	<b>68,719</b>	<b>68,719</b>	<b>-</b>
<b>Federal Grants</b>	<b>2,236,492</b>	<b>2,259,915</b>	<b>(23,423)</b>
<b>Tuition</b>			
Summer School Fees	1,351,226	1,351,226	-
Continuing Education Fees	471,328	522,916	(51,588)
Offshore/Out-of-Province Tuition Fees	26,884,044	27,004,457	(120,413)
<b>Total Tuition</b>	<b>28,706,598</b>	<b>28,878,599</b>	<b>(172,001)</b>
<b>Other Revenue</b>			
From other School Districts	1,150,000	1,150,000	-
Instructional Cafeteria Revenue	1,194,017	1,194,017	-
Other Grants	-	103,264	(103,264)
Miscellaneous Fees	3,815,786	3,252,544	563,242
<b>Total Other Revenue</b>	<b>6,159,803</b>	<b>5,699,825</b>	<b>459,978</b>
<b>Rentals and Leases</b>	<b>3,815,440</b>	<b>3,722,214</b>	<b>93,226</b>
<b>Investment Income</b>	<b>2,531,756</b>	<b>2,581,732</b>	<b>(49,976)</b>
<b>Total Operating Revenue</b>	<b>510,905,942</b>	<b>503,774,804</b>	<b>7,131,138</b>

# Schedule 2B – Operating Expense

	2020 Preliminary Draft Budget	2019 Amended Annual Budget	Increase (Decrease)
<b>Salaries</b>			
Teacher Salaries	229,222,906	222,989,251	6,233,655
Principal and Vice Principal Salaries	24,671,112	24,067,002	604,110
Educational Assistant Salaries	37,974,644	38,331,986	(357,342)
Support Salaries	54,853,086	54,912,383	(59,297)
Other Professional Salaries	9,997,206	9,993,449	3,757
Substitute Salaries	8,933,655	10,245,458	(1,311,803)
<b>Total Salaries</b>	<b>365,652,609</b>	<b>360,539,529</b>	<b>5,113,080</b>
<b>Employee Benefits</b>	<b>99,139,782</b>	<b>95,006,484</b>	<b>4,133,298</b>
<b>Total Salaries and Benefits</b>	<b>464,792,391</b>	<b>455,546,013</b>	<b>9,246,378</b>
<b>Services and Supplies</b>			
Services	14,513,223	17,140,103	(2,626,880)
Student Transportation	2,900,247	2,972,401	(72,154)
Professional Development and Travel	1,117,641	1,308,829	(191,188)
Rentals and Leases	1,634,810	1,558,775	76,035
Dues and Fees	971,882	905,790	66,092
Insurance	1,361,655	1,316,329	45,326
Interest	2,363	2,363	-
Supplies	12,334,950	14,903,514	(2,568,564)
Utilities	9,002,953	9,123,724	(120,771)
<b>Total Services and Supplies</b>	<b>43,839,724</b>	<b>49,231,828</b>	<b>(5,392,104)</b>
<b>Total Operating Expense</b>	<b>508,632,115</b>	<b>504,777,841</b>	<b>3,854,274</b>

# Questions

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