

BOARD MEETING

Monday, September 28, 2020 at 7:00 pm

The Board of Education of School District No. 39 (Vancouver) met in room 114 (the Boardroom), VSB Education Centre, 1580 West Broadway, Vancouver, B.C. and online in Teams on Monday, September 28, 2020 at 7:00 pm. The meeting was live-streamed.

Trustees Present in the room: Janet Fraser, Chairperson, Carmen Cho, Vice-Chairperson, Fraser Ballantyne, Lois Chan-Pedley, Estrellita Gonzalez, Oliver Hanson, Barb Parrott, Allan Wong, Ricky Huang, Student Trustee

Trustees Present in Teams Jennifer Reddy

Senior Management Present in the Room: Suzanne Hoffman, Superintendent
J. David Green, Secretary Treasurer
David Nelson, Deputy Superintendent
Carmen Batista, Associate Superintendent-Employee Services

Senior Management Present in Teams: Pedro da Silva, Associate Superintendent-Learning and Information Technology
Jody Langlois, Associate Superintendent-Learning Services
Rob Schindel, Associate Superintendent-School Services

Also Present: Shehzad Somji, Assistant Secretary Treasurer
Marlene Phillips, Executive Assistant (Recorder)

1. CALL MEETING TO ORDER

1.1 Indigenous Land Acknowledgement

The Chairperson called the meeting to order and acknowledged that the meeting is being held on the traditional unceded territory of the Musqueam, Squamish and Tsleil-Waututh Nations. She acknowledged September 30, 2020 as Orange Shirt day. This day is a time to remember and reflect on the harmful impacts of residential schools on Indigenous families and communities.

1.2 Opening Remarks

The Chairperson informed everyone the meeting is being live-streamed and the audio and visual recording will also be available to the public for viewing after the meeting. The footage of the meeting may be viewed inside and outside of Canada. She reviewed meeting decorum for respectful behavior.

2. SWEARING IN CEREMONY OF STUDENT TRUSTEE

The Secretary Treasurer administered the Student Trustee's Declaration of Office to Ricky Huang.

The Student Trustee left the meeting after his declaration, due to exams the following day.

3. ADOPTION OF MINUTES

3.1 Meeting of June 22, 2020

In reviewing the minutes of June 22, 2020, the Chairperson requested a correction on page 13.

Moved by B. Parrott, seconded by C. Cho, that the minutes of the June 22, 2020 meeting be adopted, as corrected.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the

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motion was

APPROVED UNANIMOUSLY

3.2 Matters Arising from the Minutes of June 22, 2020

3.2.1 School Liaison Officer Review

The Chairperson requested an update from the Superintendent on the School Liaison Officer review. The Superintendent reported a Request for Proposals (RFP) was placed on the B.C. bid website. The RFP closed on September 28, 2020 at 11:00 a.m.

3.3 Meeting of August 19, 2020

Moved by F. Ballantyne, seconded by A. Wong, that the minutes of the August 19, 2020 meeting be adopted.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

3.4 Matters Arising from the Minutes of August 19, 2020

3.4.1 Ventilation and Outdoor Learning Space

In response to a question from Trustee Reddy, the Secretary Treasurer provided a verbal update on updating ventilation systems and the replacement of air filters in schools.

The Superintendent reported the Board and stakeholders have indicated that outdoor learning is a priority. Once feedback has been received from schools, indicating what outdoor learning support is required, it will be considered in the allocation of the federal grant funding.

4. SUPERINTENDENT'S UPDATE

The Superintendent provided a PowerPoint presentation entitled *Superintendent's COVID-19 Update*. Her presentation included information on the COVID-19 work underway as well as an update on enrolment numbers.

In response to a question from Trustee Reddy, the Secretary Treasurer noted the 1701 report on student enrolment is due to be submitted to the Ministry of Education on October 9, 2020.

5. COMMITTEE REPORTS

5.1 FACILITIES PLANNING COMMITTEE

5.1.1 Report: Meeting of September 23, 2020

The Chairperson of the Committee, A. Wong, presented the report of the September 23, 2020 meeting, a copy of which is filed with these minutes. The report includes information on the following:

- Building for Modern Learning – Phase 2 Public Engagement
- Henry Hudson Elementary Seismic Replacement – Public Information Session
- Summer Projects Update 2020
- 2019 Draft Long Range Facilities Plan – Update Process and Timeline
- Standards Pertaining to Building Accessibility
- Henry Hudson Elementary – Offer to Lease the 3rd floor for Childcare Facility

In considering the report of September 23, 2020, the Board Chairperson requested a correction to

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page 2.

Moved by A. Wong, seconded by O. Hanson, that the report of the September 23, 2020 meeting be received, as corrected.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.1.2 Matters Arising from the Meeting of September 23, 2020

5.1.2.1 2019 Draft Long Range Facilities Update Process and Timeline

The Secretary Treasurer displayed a slide entitled *Table 6 – Roadmap – Timeline and Workplan*, a copy of which is on file with the agenda. In reviewing the timeline, he reported the date of the January 2021 Facilities Planning Committee meeting has been changed from January 20 to January 13, 2021.

Moved by A. Wong, seconded by C. Cho, that the Vancouver Board of Education approve the updated process and timeline for the 2019 Draft Long Range Facilities Plan.

CARRIED

For: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott, A. Wong

Against: J. Reddy

5.1.2.1.1 Amendment to the Long Range Facilities Plan Timeline

Trustee Reddy presented the following motion to further amend the LRFP timeline.

Moved by J. Reddy, seconded by B. Parrott, that the Vancouver Board of Education directs staff to revise the Long Range Facilities Plan timeline to complete the draft Long Range Facilities Plan by December 14th, 2020 and at that time, make the LRFP available to stakeholder groups including the general public (via the VSB's website) and collect comments/feedback for Trustees' consideration before Board discussion and recommendation on January 25th, 2021.

During discussion, the Secretary Treasurer provided clarification on the timeline process.

Trustees voted on the motion.

DEFEATED

For: J. Reddy

Against: F. Ballantyne, L. Chan-Pedley, C. Cho, J. Fraser, E. Gonzalez, O. Hanson, B. Parrott, A. Wong

5.1.2.1.2 Long Range Facilities Plan Trustee Participation

Trustee Reddy presented the following motion and requested it be considered at the meeting as an urgent motion. The Chairperson agreed it could be considered at the meeting.

Moved by J. Reddy, seconded by B. Parrott, trustees may, in their individual discretion, attend as observers, all stakeholder workshops and other meetings with the

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community.

Amendment

Moved by L. Chan-Pedley, seconded by A. Wong, to add the words “as per current practice” at the beginning of the motion.

Following discussion, trustees voted on the amendment.

CARRIED UNANIMOUSLY

Main Motion

Trustees voted on the amended main motion that now reads:

As per current practice, trustees may, in their individual discretion, attend as observers, all stakeholder workshops and other meetings with the community.

CARRIED UNANIMOUSLY

5.1.2.2 Standards Pertaining to Building Accessibility

Moved by A. Wong, seconded by C. Cho, that the Board adopt and implement written standards regarding accessibility of existing and future infrastructure that lie within the authority of the District.

Following discussion, trustees voted on the motion.

CARRIED UNANIMOUSLY

5.1.2.3 Henry Hudson Elementary – Offer to Lease the 3rd floor for Childcare Facility

5.1.2.3.1

Moved by A. Wong, seconded by O. Hanson, that the Board of Education of School District No. 39 (Vancouver) approve by bylaw, subject to Ministry approval, the proposed lease of the 3rd floor of Hendry Hudson Elementary School by the City of Vancouver for the purpose of operating a childcare centre (the “Henry Hudson Elementary Childcare Lease Bylaw 2020”) on the terms set out in Attachment A; and

That the Board of Education of School District No. 39 (Vancouver) Henry Hudson Elementary Childcare Lease Bylaw 2020 be read a first time the 28th day of September 2020.

CARRIED UNANIMOUSLY

5.1.2.3.2

Moved by A. Wong, seconded by C. Cho, that the Board of Education of School District No. 39 (Vancouver) Henry Hudson Elementary Childcare Lease Bylaw 2020 be read a second time the 28th day of September 2020.

CARRIED UNANIMOUSLY

5.1.2.3.3

Moved by A. Wong, seconded by F. Ballantyne, that the Board of Education of

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School District No. 39 (Vancouver) approves having all three readings of the Henry Hudson Elementary Childcare Lease Bylaw 2020 the 28th day of September 2020.

CARRIED UNANIMOUSLY

5.1.2.3.4

Moved by A. Wong, seconded by E. Gonzalez, that the Board of Education of School District No. 39 (Vancouver) Henry Hudson Elementary Childcare Lease Bylaw 2020 be read a third time the 28th day of September 2020.

That the Board direct staff to seek Ministry approval of the Lease, and upon receipt of approval,

That the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver an Offer to Lease and all related documents required to complete the lease of the Premises to the Tenant pursuant to the terms of the Offer to Lease.

CARRIED UNANIMOUSLY

Trustee Wong requested the trustee liaison for the City of Vancouver (COV) Joint Childcare Council provide a report to the Joint Childcare Council on the approved motions for the Henry Hudson Elementary Childcare Lease Bylaw. Trustee Hanson reported he is now the Vice-Chair of the COV Joint Childcare Council and confirmed he will let them know this information.

5.2 STUDENT LEARNING & WELL-BEING COMMITTEE

5.2.1 Report: Meeting of September 23, 2020

The Chairperson of the Committee, J. Reddy, presented the report of the September 23, 2020 meeting, a copy of which is filed with these minutes. The report includes a COVID-19 update on wellness and mental health.

Moved by J. Reddy, seconded by B. Parrott, that the report of the September 23, 2020 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.3 FINANCE COMMITTEE

5.3.1 Report: Meeting of September 16, 2020

The Chairperson of the Committee, O. Hanson, presented the report of the September 16, 2020 meeting, a copy of which is filed with these minutes. The report includes information on:

- 2019-2020 Audited Financial Statements
- Budget Update – International Student Program
- Return to School Grants – Provincial and Federal
- Financial Statement Discussion and Analysis

Moved by O. Hanson, seconded by E. Gonzalez, that the report of the September 16, 2020 meeting be received.

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The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.4 AUDIT COMMITTEE

5.4.1 Meeting of September 16, 2020

The Chairperson of the Committee, B. Parrott, presented the report of the September 16, 2020 meeting, a copy of which is filed with these minutes. The report includes information on:

- Enterprise Risk Management Project
- Request for Proposals for Audit Services
- 2019-2020 Audited Financial Statements

Moved by B. Parrott, seconded by L. Chan-Pedley, that the report of the September 16, 2020 meeting be received.

The Chairperson asked if there were any trustees not in support of the motion. There being none, the motion was

APPROVED UNANIMOUSLY

5.4.2 Matters Arising from the meeting of September 16, 2020

5.4.2.1 Request for Proposals for Audit Services

Moved by B. Parrott, seconded by A. Wong, that the Board of Education conduct a Request for Proposals process for a new auditor to begin conducting the audit of the Financial Statements of the District for the 2020-2021 fiscal year.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

5.4.2.2 2019-2020 Audited Financial Statements

Moved by B. Parrott, seconded by L. Chan-Pedley, that the Board of Education of School District No. 39 (Vancouver) approve the 2019-2020 Audited Financial Statements and requests staff to submit them to the Ministry of Education.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

The Chairperson announced the on-line link for submitting questions to this meeting will now be closed.

6. REPORT ON PRIVATE SESSION ITEMS

6.1 Meeting of June 29, 2020

The Chairperson reported that the Board of Education authorized the Board Chair to report to the Public Meeting on September 28, 2020 that, at the Private Session of June 29, 2020 the Board discussed matters related to legal matters, properties, and business interests.

6.2 Meeting of August 31, 2020

The Chairperson reported that the Board authorized the Board Chair to report to the Public Meeting

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that, at the Private Session of Monday, August 31, 2020 the Board discussed matters related to legal issues, personnel, properties and business interests.

6.3 Meeting of September 9, 2020

The Chairperson reported that the Board authorized the Board Chair to report to the September 28, 2020 Public Meeting that, at the Private Session of Wednesday, September 9, 2020 the Board discussed matters related to properties and legal issues.

6.4 Meeting of September 21, 2020

The Chairperson reported that the Board of Education authorized the Board Chair to report to the September 28, 2020 Public Meeting that, at the Private Session of Monday, September 21, 2020 the Board discussed a personnel matter.

6.5 Meeting of September 28, 2020

The Chairperson reported that the Board authorized the Board Chair to report to the September 28, 2020 Public Meeting that, at the Private Session of September 28, 2020, the Board discussed matters related to legal matters, personnel, properties, and business interests.

7. REPORTS FROM TRUSTEE REPRESENTATIVES

7.1 Reports from Trustee Cho on the Britannia Community Services Board meeting held on August 12, 2020 and the District Parents' Advisory Council meeting held on September 2, 2020.

7.2 Reports from Trustee Wong on the City of Vancouver Racial and Ethno-Cultural Equity Advisory Committee meeting held on July 16, 2020 and the Chinatown Historic Planning Committee meeting held on September 10, 2020.

7.3 Report from Trustee Fraser on the:

- Urban Indigenous Peoples' Advisory Committee (UIPAC) meetings held on July 6 and September 14, 2020;
- Vancouver City Planning Commission meetings held on July 15 and September 9, 2020;
- Seniors' Advisory Committee meeting held on September 4, 2020.

7.4 Reports from Trustee Gonzalez on the:

- Vancouver Food Policy Council meeting held on July 9, 2020
- Vancouver Heritage Commission meeting held on July 13, 2020
- Renters' Advisory Committee meeting held on July 15, 2020

7.5 Report from Trustee Parrott on the Vancouver Public Library Board meetings held on July 22 and September 2, 2020.

Trustee Parrott presented the following motion and requested it be considered at the meeting. The Chairperson agreed to consider it at the meeting.

Moved by B. Parrott, seconded by E. Gonzalez, that a letter be sent to the Vancouver Public Library thanking them for the services it was able to provide during the summer to keep our students involved in reading and research.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

8. NEW BUSINESS

8.1 Revision of Trustee Appointments

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8.1.1 VSB Standing Committees

Moved by E. Gonzalez, seconded by C. Cho, that the revised list of appointments, entitled 2020 Vancouver Board of Education Standing Committees, dated September 28, 2020, be approved.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

8.1.2 School Liaisons

Moved by C. Cho, seconded by L. Chan-Pedley, that the revised list of appointments, entitled 2020 Vancouver Board of Education Trustee – School Liaisons, dated September 28, 2020, be approved.

In considering the motion, Trustee Parrott requested an updated list of administrators in schools.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

8.1.3 Internal Committees and External Committees, Organizations & Agencies

Moved by E. Gonzalez, seconded by L. Chan-Pedley, that the revised list of appointments, entitled 2020 Vancouver Board of Education Committee Representatives to the VBE and Other Committees, dated September 28, 2020, be approved.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

8.2 Federal Safe Return to Class Grant

The Secretary Treasurer presented a report dated September 28, 2020 entitled *Federal Safe Return to Class Grant*. The report includes a proposed spending plan for the federal grant based on information received to date. The following two rows were inadvertently hidden on page 2, (under Learning for All) of the attachment to the report:

- Side-by-side/in-service (Phase 1 - \$300,000)
- Support for Musqueam/Indigenous Students Remote Learning (Phase 1 - \$250,000)

The Secretary Treasurer reported the attachment will be corrected and re-posted with the meeting agenda on the website.

Trustees provided feedback and staff provided clarification.

During discussion, the Superintendent reported the Associate Superintendent-Learning and Information Technology has met with the Manger of Business Development regarding a possible donation drive to meet students' technology needs.

9. NOTICES OF MOTION

9.1 Notice of Motion from Trustee Parrott – COVID-19 Federal Grant Funding

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Moved by B. Parrott, seconded by A. Wong, that an amount, to be determined, be used to increase physical distancing in schools with the greatest return of students and have space(s) to accommodate this physical distancing. In schools without space, plexiglass dividers for student desks or tables be provided.

Amendment #1

Moved by C. Cho, seconded by F. Ballantyne, that the motion be amended by replacing the second sentence with “That the Board ask Superintendent Hoffman to work with school administrators and teacher unions to determine where plexiglass is most needed, with a spending limit of \$100,000.”

Amendment #2

Moved by J. Reddy that the motion be further amended, changing “teacher unions” to “staff unions”.

During discussion, the Superintendent asked trustees if they would consider replacing “teacher unions” with “site health and safety committees” to be inclusive of teachers, administrators, and all unions in the school.

Following discussion there was general consensus amongst trustees to amend the main motion with the second sentence being, “That the Board ask Superintendent Hoffman to work with site health and safety committees to determine where plexiglass is most needed, with a spending limit of \$100,000.”

Trustees voted on the amendment.

CARRIED UNANIMOUSLY

Main Motion

Trustees voted on the main motion that now reads:

That an amount, to be determined, be used to increase physical distancing in schools with the greatest return of students and have space(s) to accommodate this physical distancing. That the Board ask Superintendent Hoffman to work with site health and safety committees to determine where plexiglass is most needed, with a spending limit of \$100,000.

CARRIED UNANIMOUSLY

9.2 Notice of Motion from Trustee Parrott – Postponement of FSA

Trustee Parrott withdrew her Notice of Motion included in the agenda as the Provincial Government has postponed the Foundation Skills Assessment (FSA) to January 2021.

The Superintendent provided further information regarding postponement of the FSA. Information can be found on the Ministry of Education’s Foundation Skills Assessment webpage.

9.3 Notice of Motion from Trustee Hanson and Trustee Cho

Trustee Hanson presented the following Notice of Motion from himself and Trustee Cho, and requested it be referred to the Policy and Governance Committee.

That the Board of Education of School District No. 39 (Vancouver) adopt the amended Policy 4, Trustee Code of Conduct, in the form attached hereto as Schedule “A”.

Referral motion



Moved O. Hanson, seconded by C. Cho, the proposed motion regarding Policy 4, Trustee Code of Conduct be referred to the Policy and Governance Committee.

CARRIED UNANIMOUSLY

9.4 Notice of Motion from Trustee Cho – Olympic Village

Trustee Cho presented the following motion and requested it be considered at the meeting. The Chairperson confirmed it could be considered at the meeting.

Moved by C. Cho, seconded by E. Gonzalez, that a letter be written to the City of Vancouver requesting land be given to the Vancouver School District at nominal cost for the school site in Olympic Village.

Trustees voted on the motion.

CARRIED UNANIMOUSLY

10. PUBLIC QUESTION PERIOD

The Board Chair responded to questions regarding:

- Police officers in schools and the School Liaison Officer (SLO) Program
- Review of the SLO Program and the RFP process
- Accessibility standards

The Superintendent responded to a question regarding

- The City of Vancouver Childcare Facility at Henry Hudson Elementary


11. ADJOURNMENT

Trustees agreed to adjourn by consensus.

The meeting adjourned at 9:01 pm.



J. David Green, Secretary Treasurer



Janet Fraser, Chairperson