

Student Password Reset Portal

VSB has created a new Student Password Reset Portal: <https://studentpass.vsb.bc.ca/>.
Please go to this link to reset your password. You will need to provide you PEN# & Date of Birth.
Please follow the instructions to reset your password

Students/Parents should go to <https://studentpass.vsb.bc.ca/>

- Enter PEN# & DOB
- Password Criteria:

Depending on the grade, it will either create a 2 or 3 word password -

Grades K-7:

- Passwords must have at least two words
- Each word must have at least 3-letters
- Each word can include one number
- A character must separate the words and can be one of these: space . , ! \$) () [+ =

Grades 8-12:

- Passwords must be a minimum of three words
- Each word must have at least 3-letters
- Each word can include one number
- A character must separate the words and can be one of these: space . , ! \$) () [+ =

The PEN is 9 digits long. You can obtain your PEN using one of the following options:

- Checking with your current, or recent secondary school
- The school where you wrote your most recent provincial exam
- The top right-hand corner of your official Ministry of Education transcript
- [Download and complete as per the instructions on the Student PEN Request Form \(PDF\)](#)

PENs can only be given to:

- The person assigned the PEN
- That person's current or future school (in case of early registrations)
- That person's parent or guardian (if the person is under 19 years of age and incapable of consenting to the disclosure)

Teacher Student Password Reset Portal

Teachers can reset the students password as well by going to
- <https://passwords.vsb.bc.ca/SitePages/Home.aspx> - selecting their homeroom, clicking the check box under New Password, select Generate New Password, then select Change Password.

Teachers can reset the student or entire Homeroom password using <https://passwords.vsb.bc.ca/SitePages/Home.aspx>

- Select their Homeroom
- Enter student number or name
- Under New Password, select check box
- Either enter manual password or click Generate New Password

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 - Click Change Password
 - You should get a password change successful popup.
 - Hit ok, then hit submit button again.
 - Under current password you will see what the current password is for the students in your home room. If no password is there, that is just because the student has not changed it since it was given to them.