

## Lord Beaconsfield Restart Plan - June 2020 – Our Five Step Plan

### Step One - Before School

- Parents/guardians complete “Daily Health Check” on child/children before leaving home and entering school. ***Students and staff must not enter Beaconsfield School sick.***
- Students arrive on time at school at 8:55 am. Support staff/Principal will supervise school grounds from 8:45 – 9:00 am each school day.
- Students line up outside school in their designated meeting area until they are led inside the school by a staff member at 9:00 am via entry/exit plan (see below). Adults and children are expected to use marks on ground and on fences in meeting areas when lining up before school to maximize physical distancing.
- Parents/guardians can wait with children before and after school but must not enter school. Parents/family members can only enter school with appointment by Principal or designate.
- Students are to bring lunches and all food and materials for the day; no deliveries or drop offs during the day. Please pack a litterless lunch as waste will be returned home in lunch bags.
- All students, staff and visitors must wash or sanitize hands upon entry to school.
- Late students enter by the front door and wait outside of office for staff direction.

### Step Two – In School

- Students will spend most of their day in their assigned class and outside. Our gym is closed. Assemblies or large gatherings will not be held in our school at this time.
- Masks may be worn by students but will not be provided. We expect respect for all people wearing mask in our community at all times.
- Signs posted to encourage all students to “stay right” walking down hallways and going up and down stairs.
- Response to illness – our counselling area will be closed and repurposed as a health room. This room will be used for students identified as ill during the day (this room has a bathroom).
- Staff will work with students to maximize physical distancing and minimize and physical touch.
- Shared materials in classrooms will be limited.
- Students must label all personal items. Students need a labelled water bottle and towel or mat.

### Step Three – Recess

- Recess will be organized to maximize physical distancing and minimize physical touch and with an effort to reduce large groups from gathering outside and to reduce congestion in stairwells and halls.
- Students will be walked outside and back inside for recess by a staff member according to our entry/exit plan.
- Play structures including swings will be open. Physical distancing will be encouraged by staff.
- Students will wash/sanitize hands when they re-enter building.

### Step Four – Lunch

- Students will eat litter less lunch in classroom with staff supervision. No lunchrooms in use.

- After eating, students will put lunch waste/organics back in lunch bags to take home.
- Classrooms tables will be wiped down by school engineer after students have eaten.
- Lunch times will be organized to maximize physical distancing and minimize physical touch and with efforts to reduce large groups from gathering and congestion in stairwells and halls.
- Students will be walked outside and back inside for outdoor play time at lunch by a staff member according to our entry/exit plan.
- Play structures including swings will be open. Physical distancing will be encouraged by staff.
- Students will wash/sanitize hands when they re-enter building.

### **Step Five - After School**

- Students will be dismissed at 3:00 pm. Students will be walked back out of school by staff to their designated meeting areas (see entry/exit plan below).
- Parents/guardians who come to school to pick up their child/children after school need to wait in designated meeting areas. Adults and children are expected to use marks on ground and on fences in meeting areas to maximize physical distancing.
- Students and parents/caregivers are HIGHLY ENCOURAGED to leave the school/school grounds after school is dismissed at 3:00 pm. Large groups of parents and students gathering after school on our school grounds are not allowed. Physical distancing is expected.
- Principal/support staff will supervise outside after school until 3:15 pm.
- School doors will be locked at 3:15pm because our school needs to be thoroughly cleaned. Once students have exited the school, there is no longer access to school (e.g no bathroom use).

### **Entry/Exit Plan**

- **Grade 7s** - Ms. Wallace – meet at the back of the school on the stairs by the gym door
- **Grade 6's** - Ms. Joe – meet at the front of the school by the fence on RiGHT
- **Div. 3** - Ms. Allester/ Billingsley – meet near 21<sup>st</sup> street stairs lining up by wall
- **Div. 4** - Ms. Bredin/Mr. Thomas – meet in the middle of covered area
- **Div. 5** – Ms. Ikeda – meet near 21<sup>st</sup> street stairs on LEFT side of school lining up by fence.
- **Div. 6** – Ms. Pashalidis – meet near undercover area by gym in covered area by door
- **Div. 7** – Ms. Carney - meet by exterior door of class at LEFT of front stairs of school
- **Div. 8** – Ms. Lee – meet at front of school on Penticton, line up by front fence on RIGHT
- **Div. 9** – Ms. Kathleen – meet by 21<sup>st</sup> street stairs on RIGHT of school lining up by fence
- **Div. 10** – Ms. Petersen – meet by exterior door of class at back of school by undercover area
- **Div. 11** - Ms. Epp – meet by exterior door of class; RIGHT side of front stairs of school
- **Div. 12** - Kit Lo – meet by 21<sup>st</sup> street stairs lining up by fence on RIGHT; facing building
- **Home Learners** – Ms. Shannon - meet by 21<sup>st</sup> street stairs and line up by fence on LEFT
- **Intermediate ESW Group** – Ms. Wise (Mon/Tues)/Ms. Amenta (Wed)/Mr. Thomas (Thur/Fri) - meet in middle of covered area at back of school in the Div 4 meeting area
- **Primary ESW Group** –Ms. Quinlan (Wed to Fri)- meet in front of school lining up by fence on LEFT facing building
- **Early ESW Primary Group** – Ms. Wilting W /Ms. Boecking Th/F - meet by exterior door of Mrs. Petersen/Boecking's Kindergarten classroom at back of school by undercover area