



# PRINCE OF WALES SECONDARY SCHOOL

2250 Eddington Drive  
Vancouver, B.C. V6L 2E7  
Telephone: 604-713-8974 · Fax: 604-713-8973

August 26, 2020

Dear students and families,

We look forward to welcoming staff and students safely back to Prince of Wales Secondary this September. I am pleased to share with you that the proposed plan for Vancouver secondary schools shared with you by the District on August 19, 2020, has been approved by the BC Ministry of Education. We are now thoughtfully moving forward to make the necessary adjustments to student timetables. Student timetables will be based on student course requests submitted in the spring.

As you are aware, the BC Ministry of Education has delayed the start of the school year for student attendance. School instruction will resume on Monday, September 14, 2020. Student orientation days will be on Thursday, September 10 and Friday, September 11 – more information about those orientation day schedules will come out next week. When classes resume in September, all schools will adhere to the requirements of the [COVID-19 Public Health Office's Guidance for K-12 School Settings](#).

Below is more information about the new school year schedule and what to expect in the coming weeks.

The 2020-2021 school year will be divided into four quarters.

#### Quarterly Schedule

Quarter One: September 14, 2020 to November 17, 2020

Quarter Two: November 18, 2020 to February 3, 2021

Quarter Three: February 4, 2021 to April 23, 2021

Quarter Four: April 27, 2021 to June 29, 2021

Each day will be divided into four parts.

#### Daily Schedule:

Session One 8:40am to 10:25am

Flex time A 10:30am to 11:30am

Flex time B 12:15pm to 1:15pm

Session Two 1:18pm to 3:03pm

#### Session One and Session Two

Students will take two courses per quarter. Students will participate in both classes each day, in-person for one and remote for the other. In-person classes will have 15 or fewer students (for a typical class). Students will attend either session one OR session two for their in-person course. This means they will attend school every day in the morning or in the afternoon. Both courses in the quarter will rotate between in-person and remote learning in a two-week cycle to ensure a learning group of less than 120 as directed by the Provincial Health Office. Some students may have an additional in-person course that takes place during flex time. The flex time schedule is unique to our school and will vary from student to student. There will be designated spaces at school for students who need to access technology or WIFI to support their coursework. Details about accessing this space will be provided at a later date. For more detailed information, please watch our [secondary school video](#).

### Flex Time

Flex times A and B will be for courses that need to be run outside of the quarterly schedule for educational and student support purposes. Flex time will be included in each student's timetable.

### Student Specific Timetables

We will distribute student schedules prior to Friday, September 11<sup>th</sup>.

### Off Timetable Courses

Off timetable courses will continue to run off-time table. Information about this will be on your child's timetable.

### Lockers

Lockers will not be issued to students at this time. Students are expected to bring their materials to and from school each day. Accommodations can be made in special circumstances. Please contact your child's resource teacher or counsellor.

### Lunch

Our schedule is designed to reduce contacts between students so there will be no common lunch period. At this time, our cafeteria will not serve lunch and students are expected to leave the school after their scheduled session and flex time. The lunch programs for students and families that were established in the spring will continue.

### Microsoft Teams

In preparation for September, we ask that students update their Microsoft Office 365 accounts prior to the start of the school year – reset passwords at <https://studentpass.vsb.bc.ca/> or email [studentpasswords@vsb.bc.ca](mailto:studentpasswords@vsb.bc.ca). Students will use Microsoft Teams as their remote learning platform.

If your child is in need of additional social-emotional support, feels anxious about school or if you are uncertain at this time if your child will return to in-person instruction, please contact your child's counsellor. Counsellors will be in the building next week and will be connecting with students and families on September 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>. If you wish to speak to a counsellor, please send them an email and provide a phone number that you can be reached at.

Counsellor Grade Responsibilities:

Ms. Birsan ( <a href="mailto:abirsan@vsb.bc.ca">abirsan@vsb.bc.ca</a> ):	Gr. 9 and Gr. 8s with last names A – H
Ms. Baerg ( <a href="mailto:jbaerg@vsb.bc.ca">jbaerg@vsb.bc.ca</a> ):	Gr. 10 and Gr. 8s with last names I – S
Mr. Morgan ( <a href="mailto:samorgan@vsb.bc.ca">samorgan@vsb.bc.ca</a> ):	Gr. 11, TREK, and Gr.8s with last name T – Z
Mr. Clark ( <a href="mailto:hjclark@vsb.bc.ca">hjclark@vsb.bc.ca</a> ):	Gr. 12

Our counsellors will also work with students and families to ensure arrangements are made for students who need to attend school all day every day, such as those with diverse learning needs. Our counsellors and teachers will also continue to provide supports and programming for Indigenous students throughout the school year.

We recognize this is a very uncertain time, but together, with compassion and kindness, we will work to ensure the safety and well-being of every student. Thank you for your patience and understanding as we work through the complexities of school start-up this September. We sincerely look forward to welcoming back our staff and student community to our school.

Sincerely,



Angie Haveman  
Principal @ PW