

Dr. A.R. Lord Elementary CODE OF CONDUCT

**Create Peace
Be Kind
Be Safe
Be Respectful & Responsible**

STUDENT EXPECTATIONS ~ Students are expected to:

- act in a safe, responsible manner at all times, showing good manners and consideration for others
- arrive at school no sooner than 8:30 a.m. except for a specific and approved purpose
- be courteous to peers and all adults
- conduct themselves in an appropriate manner at all times (e.g. assemblies, school games, field trips, etc.)
- no gum chewing at school
- remain on school grounds during recess and lunch hour
- play in designated and safe areas only
- keep hands and feet to themselves

CHARTER OF RIGHTS AND RESPONSIBILITIES

I have a **RIGHT** to learn.

It is my **RESPONSIBILITY** to listen to instructions, to do my best work, to complete assignments and to raise my hand if I have a question, a problem, or need to leave.

I have a **RIGHT** to hear and to be heard.

It is my **RESPONSIBILITY** to listen and not to talk, shout or make noises when other people are speaking.

I have a **RIGHT** to be respected.

It is my **RESPONSIBILITY** to respect others and not to tease or bother other people or to hurt their feelings.

I have a **RIGHT** to be safe.

It is my **RESPONSIBILITY** to behave in a safe manner and not to threaten, kick, hit or harm anyone or myself.

I have a **RIGHT** to my own personal property and work space.

It is my **RESPONSIBILITY** to respect the personal property and work space of others and not to interfere with or damage them in any way.

Purpose: The goal of our Code of Conduct is to support our School Mission Statement of *developing a safe and positive school environment with creative and challenging learning experiences for all students to achieve their potential.*

Conduct Expectations at Dr. A. R. Lord

Dr. A. R. Lord School maintains high expectations of students for behaviour in our school community. All students are encouraged to Create Peace, Be Kind, Be Safe and Be Respectful. Dr. A. R. Lord School is friendly, welcoming and inclusive. Everyone is expected to demonstrate a sense of community and cooperation. As students become older, more mature and move through successive grades, they are expected to demonstrate increasing personal responsibility and self-control.

Our Code of Conduct sets out expectations for student behaviour while at school, while going to and from school, and while attending school functions or activities at any location, including on-line behaviour when it negatively impacts the safe, caring or orderly environment of the school, and/or student learning.

Dr. A. R. Lord school promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law – prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation – in respect of discriminatory publication and discrimination in accommodation, service and facility in the school environment.

The school will treat seriously behaviour or communication that discriminates based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation (prohibited grounds set out in the **BC Human Rights Code**).

Consequences

There will be a response to behaviours that interfere with the learning or teaching of others, or create unsafe conditions.

The severity and frequency of unacceptable conduct, as well as the age and maturity of students and special needs, if any, are considered when determining appropriate consequences. Consequences, wherever possible, are preventive and restorative, rather than punitive.

Failure to follow the Code of Conduct will be addressed in three steps:

- 1) A staff member will speak directly to the student to review appropriate behaviour. A short time out may be assigned to the student.
- 2) Serious or repeated misconduct will be reported to the classroom teacher or principal and a record will be kept of the incident and its follow up. The classroom teacher or the principal will contact home to discuss interventions to reinforce appropriate behaviour. In situations where another student has been harmed by misbehaviour, a staff member may contact that child's parents.
- 3) Very serious or chronic misconduct will be reported to the principal, a record will be made and parents will be contacted. (If applicable, parents of a student harmed by misconduct will be contacted.) Consequences at this stage may include withdrawal from recess and lunch activities, programs, grounds,

community service or suspension from school. In some cases it may be necessary to contact others outside the school such as district staff, police, MCFD or other community agencies.

Student Suspension and Exclusion Policy

In accordance with the B.C. School Act, the Vancouver School Board of Trustees authorizes the principal or designate to suspend a student from attendance at school for up to five days.

Suspensions may be issued for the following reasons:

- 1) A student is willfully disobedient to a teacher or any other employee of the Board carrying out responsibilities approved by the Board; or
- 2) Behaviour of the student has a harmful effect on the character or persons of other students, e.g., physical fighting or name calling; or
- 3) Vandalism to school, student, or staff property.

The parent or guardian will be asked to return with their student to make a commitment to conform to the school's Code of Conduct.

Please note that if there is a violation of a very serious nature, suspension will be immediate. Parents will be contacted by phone and a letter.

Please complete the form below and return to the school.



Social Responsibility Contract

To help the school reinforce the importance of being socially responsible, we are asking all students and parents to formalize their commitment by signing our contract.

I understand the behavioural expectations outlined in the Dr.A.R.Lord Social Responsibility Contract and I will try my best to meet expectations.

_____ Grade _____
Student's name/signature

Teacher _____ Div. _____

I have discussed this contract with my child and I will support the school in reinforcing the importance of meeting expectations.

Parent (Guardian) signature