

MacCorkindale Elementary School  
Parent Advisory Committee (PAC)  
6100 Battison Street  
Vancouver, BC V5S3M8



**Co-Chair:** Yvonne Chan  
Zeena Janda  
Angela Kailley  
**Secretary:** Felicia Poon  
**Treasurer:** Rav Gill  
**Social Media:** Rachel Garrick

## **PAC MEETING MINUTES**

**February 26, 2020**

- 1) **Attendance** – Jim, Laura, Angela, Yvonne, Felicia, Shashe, Meena, Amy, Beau, Jennifer, Karen
- 2) **Approval of the Agenda** – Beau adds Halloween, Christmas Market
- 3) **Principal's Report**
  - a. Weir Elementary on site after Spring Break
    - i. 1<sup>st</sup> day: teachers only to set up, 2<sup>nd</sup> day: kids will attend
    - ii. A lot of planning is happening to prepare for this change: Seismic upgrade contact reviewing situation with additional kids, visualize how kids will arrive, Weir Principal has lots of experience, lots of meetings to figure out logistics of how this change will affect the school
    - iii. Lunch: trying to keep MacCorkindale routine the same – eat first until 12:20 then go out to play afterwards (Weir will play first then come in to eat after). Schedule may be reviewed in September if any adjustments need to be made
    - iv. 5 classes from Weir are coming, about 100 kids: two Kindergarten classes, two Grade 1 classes, one Grade 2 class
    - v. Currently Weir will not participate in hot lunch, but we will offer our services if they want to participate with all profits back to MacCorkindale
  - b. Traffic in front of the school
    - i. Definitely will not allow parking in front of the school in the morning, since we need to have room for buses to park
  - c. Build 2 learn – Schoolboard needs comments from parents on their views of Vancouver facilities moving forward and how to use them, please fill out the online survey
  - d. Moneys from Schoolboard will be made available for every school to upgrade computers
    - i. Report current inventory by mid-March
    - ii. Jim is targeting our desktops that can no longer upgrade to take windows 10
    - iii. PAC is working on possible laptop replacements
  - e. Field Trips: bus rentals are increasingly expensive, \$900 a bus to Mount Seymour Hatchery (bus needs to stay on site) – possibly ask parents to drive?? Or the trip is not possible.
- 4) **Teacher's Report**
  - a. "Happenings" in the school
  - b. Gynsense – instructor was sick but made up time the next week, qualified expert in Gymnastics (average classroom teacher is not qualified to teach Gymnastics) – proper equipment & safe environment, the kids had fun!
  - c. Valentine cookies donated by Yvonne (thank you!), total profit to Grade 7 Camp, \$200 sold!
  - d. Student Council – 1 meeting per month, Pink Shirt Day – Learned the story of how Pink Shirt Day originated & reported back to their class
  - e. Hip Hop – great time~!

- f. Grouse Mountain Trip – a lot of the kids have never been up to the mountain before. Great opportunity. Elders talked to kids about culture, taught Indigenous dance, wildlife in the mountains, snow shoe – Thanks to Ms. Milevskaia for organizing this!
- g. 6 primary teachers inquiry project: how best to teach kids to write – very connected to reading, requesting if PAC is able to contribute \$385 for the kit to help teach writing?
- h. Teacher Conference March 11 & 12 – parents need to pick up their child at 2pm, there is no supervision for your child after this time
- i. Garage Sale: \$1400 was raised that goes to the Grade 7 Camp! Thank you to all for your donations & for shopping, this was essentially like a real life math class
- j. Pink Shirt Day – for future, maybe we can produce a MacCorkindale Pink Shirt
  - i. Promote Anti-bullying & with MacCorkindale name on it more likely that kids can wear it more than just one day of the year
  - ii. Design Contest for the kids

**5) Treasurer’s Report**

- a. Gaming Account – \$1,851.30
  - i. Very specific uses
- b. General Account – \$5,335.37
  - i. Fundraising amounts
- c. School Account – \$4756.28
  - i. Direct donations

Dance program \$10 per child from PAC – Jim to confirm with Reena if cheque was written  
 100.09% of fundraising goal already achieved for this year – but we can raise more funds!

**6) New Business**

- a. Munch a Lunch Budget Summary – Fall Session (September to December 2019)
  - i. Thank you to all parents that came out to help serve. We cannot do it without you. Always looking for more volunteers to help
  - ii. Extending to Wednesday & Fridays next session – Wednesday is Pizza day, Friday will offer other foods
  - iii. Thanks to Yvonne for heading the program – we really appreciate it!

Revenue	Costs	Profit
\$6,896.15	\$5,932.51	\$963.64

Cost Breakdown:

Vendors \$4,745.93  
 Costco \$787.09  
 Overhead \$419.99

- b. PAC allocation of funds for field trips
  - i. Will talk about it in the May meeting
- c. Review upcoming events, dates & leaders
  - i. Pub Night: March or April – Zeena will book something at Firefighter’s Hall, stay tuned
  - ii. Ice Cream Social/Krispy Kreme: - better weather

- iii. Sports Day: May 14, 2020 - don't need to buy Freezies – need parent volunteers for concession
- iv. Walkathon: June? - Shashe – another meeting specifically for this to discuss the logistics
  - 1. Jim – experience with 2 different schools, early September when weather is still nice, biggest fundraiser of the year
  - 2. During school day
- v. Cookies Sales: St. Patrick's Day (week of March 9th) and Easter (week of April 6th)
  - 1. Best to have fundraisers linked to a cause, spread over a few recesses, can have different groups of kids run it each time
- d. Another Ipad Cart purchase
  - i. More coding going on in the school, more technology in Area A
  - ii. Last year \$6000 for 10 ipads & the tub – talk about it more in the May meeting
- e. Halloween, next year
  - i. Walk through haunted house – Grade 7 make decorations & be actors
    - 1. In line with our goals for the school to have more art & performance opportunities for the kids
    - 2. Talk to Grade 7 teachers in September to organize timing for building art – can always include intermediates to help create
    - 3. Supplies – can purchase through the school but PAC will pay for it
    - 4. Need to put together a budget proposal & submit to PAC for approval
    - 5. Would need to set up weeks ahead, maybe on stage/music room
  - ii. Oct 30 possible day for the dance
  - iii. Halloween related items to sell
- f. Christmas Market, next year
  - i. The School hosts a Christmas Market for vendors to rent tables to sell their items
  - ii. Opportunities to raise funds: can make \$1000s
    - 1. Table cost - \$40 for established markets, probably \$30 for our first time
    - 2. Concession for shoppers
    - 3. Sell lunch to vendors – can preorder
  - iii. Date: November 14 is the big weekend for markets or November 7 as 2<sup>nd</sup> choice
    - 1. Saturday is preferable
    - 2. Jim to inquire how much it would cost & logistics to open the school on a Saturday
  - iv. Access to tables from the VSB operations
  - v. Beau has contacts for 20 vendors already that would be interested in participating
  - vi. Students can help with advertising
  - vii. Group of students can run a table for learning opportunities
  - viii. Set up:
    - 1. Access to tables from the VSB operations
    - 2. Friday to start set up
- g. Carnival, next year
  - i. Maybe add vendors with tents for the gravel field? Would need to research restrictions, liabilities, etc.
  - ii. note: we need to book White Spot for carnival now
- h. Question: Why doesn't MacCorkindale have a yearbook? - Issues with not being able to publish images of some kids

## 7) Old Business

a. Water Fountain Update

i. Was supposed to be installed by end of December. Jim has already followed up

Next PAC Meeting – April 15 & May 27

Budget Update:

General Balance	\$4,101.35	Gaming Balance	\$1,851.30
<b>Fixed Costs</b>			
Classroom Allowances	\$2,400 – Complete, Cheque No. 645 (Expected Nov Statement)	Killarney Scholarship	\$600 - complete Oct
Resource Teacher & Library	\$150 – Complete, Cheque No. 645 (Expected Nov Statement)	Grade 7 Camp \$20/student * 29 Students	\$580 – Complete, Cheque No. 0095
Pizza for student volunteers on Sports Day	\$60 (remains outstanding, expected May 2020)		
Year End Appreciation Lunch for Teachers	\$250 (remains outstanding, expected June 2020)		
<b>Total Fixed Costs (outstanding)</b>	<b>\$310</b>		<b>\$0</b>
<b>Total Balance after Fixed Costs</b>	<b>\$3,791.35</b>		<b>\$1,851.30</b>
<b>Teacher and Administrator Wish List</b>			
Overhead Projector	\$3,200 (\$1,343.50 project cost paid Cheque No. 646, Installation for area B projector amount paid \$860, not \$1,856.50 which was in previous minutes). Installation cost was less since different wall	Social Media Presentation (Parents & Students)	\$600 (Completed - Cheque No 0094)
Phase 2 of 2 Home Reading	\$1,005.76 (completed - cheque no. 654)	Music Program: Rock the Salish Sea	\$1,000 (Completed cheque No. 96)
Halloween Pumpkins	\$100 Complete, Cheque No. 645		
<b>Total including All Wish list items</b>	<b>\$4,300</b>		<b>\$1,600</b>
<b>Remaining funds (not including school fund)</b>	<b>\$4,101.35</b>		<b>1,851.30</b>
<b>Teacher and Administrator Wish List (Decisions Outstanding)</b>			

Leveled Readers	\$2,300 TBD pending Direct Donations	Dance Program (249 students)	\$4,734 PAC will fund \$10 per child – motion passed
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