

MacCorkindale Elementary School
Parent Advisory Committee (PAC)
6100 Battison Street
Vancouver, BC V5S3M8



pac.maccorkindale@gmail.com

Co-Chair: Christine Bierhaus
Nhi Quyen Chan
Zeena Salh (Previous Year)

Angela Kailley (Previous Year)

Secretary: Felicia Poon

Treasurer: Anne-Marie Heslup

Rav Gill (Previous Year)

Social Media: Rachel Garrick (Previous Year)

PAC MEETING MINUTES

September 23, 2020, 6:00 to 7:30pm

1) Attendance: Jim Munk (Principal), Laura Carle (Teacher), Zeena Janda, Angela Kailley, Yvonne Chan, Felicia Poon, Beth Williams, Andy Williams, Annie Heslup, Benita Fong, Jennifer Wineberg, Mike, Mary G, Karen, Beau Bierhaus, Michelle Depford, Evan, Roseabelle Frith, Francesca Penafuerte, Amanda Hunter,???

2) Approval of the Agenda

3) Principal's Report

Jim Munk - Principal

June – impressed with staff, considerate of all health & safety protocol

September – there is a calmness experience in coming back to school

- During supervision, Jim covers class and can see that kids know the routine & protocol which gives Jim confidence & credit to the staff!

Option 4 – 76% to 77% of kids are coming back to school, the rest are in the transition process

- Will be reevaluated by district at winter break
- Communicate each week with kids & parents that stay at home
- No online teaching

New staff

- Ms Rousousky gave birth to 3rd child → New staff - Experienced councilor from Burnaby district
- Karly – youth & family worker moved on → Patricia – 20 years at school board
- Ms Nguyen gave birth → Ms Kavita Wise – very enthusiastic

Not going to have photos this fall – maybe later in the winter.

Code of conduct – racism not to be tolerated in schools

- Not included in agenda, will be send once finalized

Communication – best way to know what is happening in the school district is the VSB website

- VSB website, Covid link, some links tied into our website also
- Newsletter will be different this year.
- Communicate will be to teachers, and then teachers to parents
- Call Jim at the school if you have any questions, or email. (Reena in the office is great!)

Budget – is there approval for teacher funds \$200 per class as for previous years? Can we increase to \$250 at least for this exceptional year? Can reevaluate the following year...

- Area A needs portable projector – can PAC help?? ~ \$600?? Need final cost from Jim. Either way, this is a need so just depends if PAC can contribute some funds.

4) Teacher's Report

Laura Carle – Kindergarten Teacher

Hand sanitizer everyone!

Clean as fast as we can.

Parents picked up transition packages today, met with teachers.

Teachers worked really hard to put together these packages since need to think 3 weeks in advance.

5) Question & Answer

- a. Compiled from pre-submitted form
- b. Additional in person questions

See excel document “2020-09-23_SurveyQuestions_Notes.xlsx”

If you have any creative ideas for recess, outdoor play – please submit!

6) PAC Roles – Call for Nominations! Vote in:

- a. Chair (or Co-Chair)
- b. Vice-Chair (or Co-Chair)
- c. Secretary
- d. Treasurer
- e. Members-At-Large
- f. Secondary Positions: Social Media, Teacher Liaison

Transition documents are available & questions are no problem since former Co-Chairs will still be Members-At-Large & will help with the transition.

Chair – Yvonne nominated by Zeena & Angela

- Beau open to Co-Chair
- Mary motion to have Yvonne (Nhi Quyen Chan) & Beau (Christine Bierhaus) as Co-Chairs
- Previous Co-Chairs stepping down: Zeena Salh & Angela Kailley
- Co-Chairs for this school year 2020/2021 voted in: **Nhi Quyen Chan & Christine Bierhaus**

Secretary – Felicia nominated by Angela

- Secretary for this school year 2020/2021 voted in: **Felicia Poon**

Treasurer – Rav will train & has streamlined the process that is in place

- Will work with Reena Sampat who is great!
- Annie nominated by Angela
- Previous Treasurer stepping down: Rav Gill
- Treasurer for this school year 2020/2021 voted in: **Anne-Marie Heslup**

Social Media – post about once a month

- Post what Jim gives them, from the district, from the school
- Can work behind the scenes at your timing
- Previous Social Media stepping down: Rachel Garrick
- Position not filled, can revisit at next meeting

Zoom account set up under Dr HN MacCorkindale PAC, \$22/month (this month donated by Zeena, thanks!) - saved baby-sitting money therefore neutral! New executive will need to vote on this.

Thanks to Zeena, Angela & Yvonne for all their hard work this past year as PAC Co-Chairs!

7) Fun Lunch status

Thank you to all families that donated the balance of outstanding moneys.
 Refunds – communication will be sent out by email soon.
 The Fun Lunch Program has been suspended for now...

8) Treasurer’s Report

- a. Fundraising Goal for 2019/2020: \$5,820.00
- b. Actual Funds Raised: \$5251.95 (90%)
- c. Gaming Account – \$1,851.76
- d. General Account – \$7,184.25
- e. School Account – \$4,756.28
- f. Pending for school account - \$25.00

Total: \$13,817.29

Angela will talk to Reena about the school account \$25 that is pending.

Classroom Allowances

Previous year was \$200 per class, can we increase this year to \$250?

Examples of what Teachers use this money for:

- more buckets to split up lego so it is easier to clean and can be per student
- wireless mic so students can better hear teacher from behind the visor

12 divisions (\$250) & 2 resource teachers (\$50) = \$3050

Mary approves of increase! Created the motioned, voted & it passed!

Staff appreciation – Pro D Day – lunch this Friday

Thank you to all teachers and staff!

Budget Update:

General Balance	\$7,184.25	Gaming Balance	\$1,851.76
Fixed Costs			
Classroom Allowances	\$2,400 – Complete, Cheque No. 645 (Expected Nov Statement)	Killarney Scholarship	\$600 - complete Oct

Resource Teacher & Library	\$150 – Complete, Cheque No. 645 (Expected Nov Statement)	Grade 7 Camp \$20/student * 29 Students	\$580 – Complete, Cheque No. 0095
Pizza for student volunteers on Sports Day	\$60 (remains outstanding, expected May 2020)	Killarney Scholarship for 2020	\$600 – pending for June 2020
Year End Appreciation Lunch for Teachers	\$250 (remains outstanding, expected June 2020)		
Total Fixed Costs (outstanding)	\$310		\$600
Total Balance after Fixed Costs	\$3,791.35		\$1,251.76
Teacher and Administrator Wish List			
Overhead Projector	\$3,200 (\$1,343.50 project cost paid Cheque No. 646, Installation for area B projector amount paid \$860, not \$1,856.50 which was in previous minutes). Installation cost was less since different wall	Social Media Presentation (Parents & Students)	\$600 (Completed - Cheque No 0094)
Phase 2 of 2 Home Reading	\$1,005.76 (completed - cheque no. 654)	Music Program: Rock the Salish Sea	\$1,000 (Completed cheque No. 96)
Halloween Pumpkins	\$100 Complete, Cheque No. 645		
Total including All Wish list items	\$4,300		\$1,600
Remaining funds (not including school fund)	<u>\$7,184.25</u>		<u>1,251.76</u>
Teacher and Administrator Wish List (Decisions Outstanding)			
Leveled Readers	\$2,300 TBD pending Direct Donations	Dance Program (249 students)	\$4,734 PAC will fund \$10 per child – motion passed

	Target	Actual Profit	Variance
Christmas Concert 50/50	\$500.00	\$546.91	\$46.91
Family Photo Night	\$320.00	\$0.00	-\$320.00
Direct Donation	\$3,000.00	\$3,611.00	\$611.00
Halloween Dance	\$500.00	\$1,094.04	\$594.04
Movie Night			\$0.00
Pub Night	\$500.00		-\$500.00
Sports Day Concession	\$600.00		-\$600.00
Ice Cream Social (before sports day)	\$400.00		-\$400.00
	\$5,820.00	\$5,251.95	-\$568.05

90.24%

Next PAC Meeting – October _____