

MacCorkindale Elementary School  
Parent Advisory Committee (PAC)  
6100 Battison Street  
Vancouver, BC V5S3M8  
604-713-4775



**Co-Chair:** Beau Bierhaus  
Yvonne Chan  
**Secretary:** Felicia Poon  
**Treasurer:** Annie Heslup  
**Social Media:** .

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## **PAC MEETING MINUTES**

**October 21, 2020 6:00pm to 7:00pm**

- 1) Attendance:** Yvonne, Benita, Beth, Beau, Frankie, Jennifer, Lara/Jim, Karson, Mary, Zeena, Dawt, Annie, Karen, Jim, Laura, Cal W
- 2) Approval of the Agenda**
- 3) Principal's Report**
  - a. Thank you PAC for approving the increase for teachers' classroom accounts. It shows the support that PAC has for our teachers
  - b. Staffing – Ms Groberman has moved on to another position at the board. Ms Melissa Ma will move into the resource position.
  - c. Health & Safety Protocols – impressed with staff especially engineers with all the cleaning, kids know the protocols & adjusting well, teachers have done a great job teaching the kids all the protocols, flu clinic coming up for all the teachers
  - d. Weir Elementary School – settled in now, happy with communication with administrators, comfortable with the school, staggered recess & lunch are working well
  - e. Teacher/School Wish Lists – school board is replacing some of the older tech therefore waiting to know what is coming before submitting wish list. Received a box of ipads!!!! Literacy & technology have been topics for the wish list.
  - f. Halloween treat bags – great idea, some kids won't go out trick or treating, some happy faces, no pumpkin patch due to too many touch points.
  - g. School Communication – emails only so far, no monthly newsletters, no after school programs but maybe something later
  - h. Parents and traffic out front has been good, parents leaving room for the bus, know what to do when dropping off & picking up. For the most part, going well!
- 4) Teacher's Report**
  - a. Field Trips – as of now & for now...none this year, no busses, only neighborhood walks, parents can join but need to wear masks
  - b. Be Your Best Assemblies – the acknowledgment of students is still happening but over the PA
  - c. Birthday Celebrations – if parents want to send something to celebrate their child's birthday with their class, you must talk to the teacher first - no homemade goodies, must be fully wrapped/prepackaged
  - d. Parent teacher goal setting conferences, Wednesday Nov 4 & Thursday Nov 5 will be via Teams or some teachers may talk on the phone. Go through child's Teams account.
- 5) Killarney Scholarship Recipients Thank You Letters**
  - a. Flora Ng
  - b. Justin Bui

**6) Halloween Treat Bags**

- a. October 30<sup>th</sup> delivery, or next time school work pick up for Option 4 students
- b. All 274 kids will receive one

**7) Fundraising**

- a. Direct Donations – November 15th
- b. Return-It Express – Beverage Container Recycle Program
  - i. Place unsorted containers in sealed clear transparent bags, Print stickers using the school’s phone number (6047134775), Leave it at a Return-It Express Depot
  - ii. Look out for new kiosks coming in stores
- c. Online shopping links & codes
  - i. Mabel’s Labels – 20% back
  - ii. Indigo – 15% back for Gift Cards, 1% to 5% back for product
  - iii. FundScrip – Gift Cards 1.5% to 10% back
  - iv. FlipGive – Online Shopping 0.5% to 30% back
- d. Wine Pool – pre christmas
- e. Deck of Cards 50/50 – pre christmas

**8) Treasurer’s Report (as of October 19, 2020)**

General Account	\$ 7,184.25
Gaming Account	\$ 7,111.76
School Account	\$ 1,656.80
<b>TOTAL</b>	<b>\$ 15,952.81</b>

**9) Budget Update**

General Account		Gaming Account	
<b>Fixed Costs</b>		<b>Fixed Costs</b>	
Classroom Allowances <i>Paid from school account Oct 2020</i>	\$ 3,000.00	Killarney scholarship <i>Pending, \$300/student *2 students</i>	\$ 600.00
Resource Teacher Allowances <i>Paid from school account Oct 2020</i>	\$ 100.00	Grade 7 transition <i>Pending, \$20/student *41 students</i>	\$ 820.00
Pizza for student volunteers on Sports Day <i>Pending, expected May 2021</i>	\$ 60.00		
Year-End Appreciation Lunch for Teachers 2020 <i>Pending, expected Oct 2020</i>	\$ 272.00		
Year-End Appreciation Lunch for Teachers 2021 <i>Pending, expected June 2021</i>	\$ 300.00		
<b>Total fixed costs</b>	<b>\$ 3,732.00</b>	<b>Total fixed costs</b>	<b>\$ 1,420.00</b>
<b>Total balance after fixed costs</b>	<b>\$ 3,452.25</b>	<b>Total balance after fixed costs</b>	<b>\$ 5,691.76</b>
<b>Total available funds from all accounts</b>		<b>\$10,800.81</b>	

**Teacher and Administrator Wish List**

\* no information received at time of printing

- We have already received the amount from gaming for this year & the total in the gaming account reflects this.
- Check if gaming has a time limit to use funds since Covid there may be different rules.
- 2019/2020 year end staff appreciation: Teachers are like our front line workers, superstore was able to sponsor us to top up funds to purchase \$10 gift card.

#### 10) Voting Items

- a. Continue with Zoom Account for PAC meetings until end of December
  - i. Will also use the Zoom Account for fundraisers coming up
  - ii. Cost is about \$22 a month
  - iii. Voted on – yes! – motion passed
- b. Social Media Position
  - i. Was not able to vote since Amy & Souad did not attend this meeting
  - ii. We will vote at our next meeting

#### 11) Questions

- a. **What is our fundraising target?**
  - i. We normally aim to cover our fixed costs which is \$5,152
  - ii. A little more difficult to project this year since all of our fundraising events will be different so we don't have the historic knowledge to be able to apply & also because of Covid, we are sensitive of our families possible financial situations
- b. PAC plans to be more present on social media this year to bring together our community
- c. Please share with us your fundraising ideas! Email us at [pac.maccorkindale@gmail.com](mailto:pac.maccorkindale@gmail.com)

Next PAC Meeting – November \_\_\_\_\_