

## 2021 NOTICE OF LATE RETURN FORM-Elementary

This form is to be completed for any student expecting to return to school LATER THAN noon on **Thursday September 9, 2021** but prior to **Thursday, September 30, 2021**.

**Please note: If the school cannot verify your child's attendance at school by noon on September 9, 2021, your child's space will be given to another student on the waitlist.**

The School Phone is \_\_\_\_\_

The School Fax is \_\_\_\_\_

### **PLEASE PRINT**

Dear Principal:

My child(ren) will be attending \_\_\_\_\_ School for the 2021-2022 school year, but **will NOT be in attendance in the school before noon on Thursday September 9, 2021. Please reserve a space in your school for my child(ren).**

\_\_\_\_\_, in Grade \_\_\_\_\_ (Sept. 2021)  
*Last Name*                      *First Name*

\_\_\_\_\_, in Grade \_\_\_\_\_ (Sept. 2021)  
*Last Name*                      *First Name*

\_\_\_\_\_, in Grade \_\_\_\_\_ (Sept. 2021)  
*Last Name*                      *First Name*

**The expected DATE OF RETURN for our child(ren) is** \_\_\_\_\_

**Reason for late return:** \_\_\_\_\_

**Please note: Space will not be held beyond September 30,2021.**

Parent's Name: \_\_\_\_\_

Or Legal Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Day Phone (F) \_\_\_\_\_

Fax: \_\_\_\_\_ Day Phone (M) \_\_\_\_\_

**Date:** \_\_\_\_\_ **Parent Signature:** \_\_\_\_\_

Alternate Contact/Phone Number or e-mail \_\_\_\_\_