

SEXSMITH PAC • GENERAL MEETING

March 5, 2020 • 6:40 – 7:40 pm
Sexsmith Library

EXECUTIVE

Chairperson:	Christina Brown	Treasurer:	Angela Wong
Vice-Chairperson:	Deljit Beesla	Secretary:	Jacqui Crawford

APPOINTED

Hot Lunch Coordinator: Christina Brown
Hot Lunch Coordinator: Eva Jung

GUESTS

Joel Levine, Principal

*A big thank you to all the parents who came to the meeting.
We encourage you to continue attending the upcoming PAC meetings.*

MEETING MINUTES

1. Meeting called to order at 6:40 pm
2. Determine Quorum – 12 members present
3. Principal's Report
 - 3.2. Enrolment for next year is on-going at this time. Currently enrollment is up and there is a waitlist for kindergarten.
 - 3.3. Sarah Greg is requesting volunteers for the Scholastic Book Fare (held April 8th and April 9th). The proceeds go toward books for the library. Volunteer sign up sheet passed around.
 - 3.4. Mrs. Mayumi indicates there is \$362 in the Return It recycling account. The PAC asked for ideas on how to spend this money. Suggestions included using the funds for the Grad, or equipment for recess, or books.
 - 3.5. Funding request for the transportation costs to the Art Gallery in the amount of \$477.45. Parents will receive link to performance video.

3.6. School Fee the 2020/2021 school year will be \$50 calculated as follows:

Supplies fee	\$35
Agenda fee:	5
Performance fee:	<u>10</u>
Total	<u>\$50</u>

Additional fees may include 2 Jumpmath books for \$20.

The Financial Hardship Policy applies, so if anyone is unable to pay the fee please speak with Mr. Levine.

3.7. Vancouver Health has issued guidelines for keeping healthy and avoiding sickness in light of the Corona Virus. These include: frequent hand washing, not touching your face, stay at home if you are sick, clean banisters and door knobs. Each classroom has been supplied with cleaning cloths and solution. In the lunch room/after school care a bleach type solution will be used on counters and tables.

4. Treasurer's Report

As of March 5th, there are \$22,406.08 in funds available, broken down as follows:

PAC General account	\$14,316.08
PAC Gaming account	8,084.08
Membership shares	<u>5.92</u>
Total	<u>\$22,406.08</u>

The above amounts are net of any outstanding amounts, committed funds and restricted funds.

Committed Funds are \$8,084.98 as follows:

Transportation Allowance (remaining)	\$ 2,216.40
I Ride	600.00
Grad party	1,700.00
Coding Curriculum request	<u>3,568.58</u>
Total	<u>\$ 8,084.98</u>

Restricted Funds are \$ 14,160.90 (anticipated figure as we are still finalizing Hot Lunch calculation errors and payments). The PAC Executive has decided to set the funds collected for the term 3 Hot Lunch Program aside at this time as it

is unclear if the program will go ahead in the foreseeable future in light of Covid-19 pandemic.

- 4.1 Follow up items: Research and report back on the best way to use the PAC's Gaming Grant funds next year as the funds are restricted.

Treasurers Report has been filed.

5. Acceptance Day Transportation Costs funding - \$ 477.45

- 5.1. Motion put forth by Eva Jung (seconded by Lucia Rivera) to pay the Acceptance Day Transportation cost in the amount of \$477.45.
- 5.2. Funds to cover the public transit costs for intermediate students to travel from Sexsmith to the Vancouver Art Gallery to perform an Acceptance Day dance.
- 5.3. Vote was pass unanimously by the PAC.

6. Hot Lunch Program Update

- 6.1. Term 2 Hot Lunch
 - 6.1.1. On target to make anticipated funds raised of \$6,700
- 6.2. Term 3 Hot Lunch
 - 6.2.1. Order forms returned and funds counted/deposited. Thank-you to all volunteers (Lana, Angela, Eva).
 - 6.2.2. Our Current deposit is \$13,934.55; however, it may change as we are following up on calculation errors. The anticipated final figure should be close to \$14,160.90.
 - 6.2.3. Due to the changing conditions with Covid-19, term 3 Hot Lunch Funds collected \$14,160.90 (anticipated) will be set aside and not available for use until we are certain we can begin operating the program safely.
 - 6.2.4. Not able to provide an estimate of funds raised for term 3 Hot Lunch as tally sheets have not yet been completed.

7. Old Business

- 7.1. Lunar New Year Budge – update
 - 7.1.1. Update that all expenses have been submitted at this time and the event came in under budget by \$331.36.
- 7.2. Carol Todd Presentation - update
 - 7.2.1. The presentations will be held in the school's gym on April 16th and on May 14th. Max. capacity is 300 people, will restrict attendance to about 200 people by fixing the number of tickets distributed.

- 7.2.2. Need volunteers need to set up the gymnasium, check tickets and clean up afterward. Deljit will sent out e-mail to recruit volunteers.
 - 7.3. Unsold chocolates donated to Grade 7's
 - 7.3.1. Grade 7's sold all remaining chocolate boxes and raised \$432 toward their graduation fund.
 - 7.4. Direct Donations to Sexsmith's PAC
 - 7.4.1. The Sexsmith PAC does not directly solicit donations; however, the VSB has provided us with the following secure link for anyone wishing to make a donation to the Sexsmith PAC:
vsb.schoolcashionline.com/Fee/Details/1869/196/false/true?fundDestination=E-J.W.%20Sexsmith%20PAC
- If you wish the funds to go directly to the PAC, please be sure to select "J. W. Sexsmith PAC" when choosing the funds destination and NOT "J. W. Sexsmith". You should receive a tax receipt for your donation.

8. New Business

- 8.1. Payment of \$500 scholarship to a former Sexsmith Student at now attending Churchill Secondary School
 - 8.1.1. Motion put forth by Angela Wong (seconded by Pandora Poon).
 - 8.1.2. Vote was passed unanimously by PAC.
- 8.2. Thank-you cards have been sent to Kidtropolis for donated chocolate sales tickets, Santa, and the Rotary Club.
- 8.3. Accounting protocols/contracts to be reviewed and reported on in the future:
 - 8.3.1. Establishment of budgets for all events which are approved by members, so there is transparency between the PAC and members on costs and commitments.
 - 8.3.2. All contracts reviewed and signed by PAC for events.
- 8.4. Upcoming dates and future PAC meetings
 - 8.4.1. PAC General Meeting – April 30, 2020
 - 8.4.2. Filipino Fiesta May 8, 2020
 - 8.4.3. Funfair June 12, 2020
 - 8.4.4. PAC Annual General Meeting - June 11, 2020
- 8.5. Update on back drop and rails
 - 8.5.1. Lucia is continuing to look into the costs, it will be 7'x12' , two shorter rods and one longer one, there will be three panels of curtains. Companies are giving quote on prices.

Once all the information is obtained then Lucia will present the costs at a future meeting.

- 8.6. Jenn Hoban put for the motion to do a West Coast Seed fundraiser. At this point in the growing season it too late to start this fundraiser; however, would consider for next year. Jenn to send Chris information from West Coast Seeds on how the fundraiser works.
- 8.7. Penny had a question for the PAC an Abacus Class at Marpole Community Centre. Wondering if it would be possible to have this as an after school class at Sexsmith? Mr Levine referred Penny to the school's community school team.

9. Meeting adjourned at 7:38 pm – Next meeting April 30, 2020 at 6:40 pm (Sexsmith Library)

PAC Secretary – Jacqui Crawford: _____