

## **SEXSMITH PAC • ANNUAL GENERAL MEETING**

October 28th, 2020 • 6:30pm –7.38pm

Online Zoom Meeting

### **EXECUTIVE**

|                   |               |            |                 |
|-------------------|---------------|------------|-----------------|
| Chairperson:      | TBD           | Treasurer: | Angela Wong     |
| Vice-Chairperson: | Deljit Beesla | Secretary: | Jacqui Crawford |
| Fundraiser:       | TBD           |            |                 |

### **APPOINTED**

Hot Lunch Coordinator: Eva Jung

### **GUEST**

Joel Levine, Principal

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### **MEETING MINUTES**

Meeting called to order at 6: 33 pm.

1. Determine quorum - 15 members present
2. Welcome and acknowledgement
  - 2.1. Voting eligibility reminder
  - 2.2. Online meeting procedures
3. Introductions
4. Approval of Agenda (no objections)
5. Approval of September 30<sup>th</sup> 2020 Minutes (moved by Brian Windhoven, seconded by Janell Bal)
6. Christina Brown, said a few words about her recent resignation from the role of PAC chair. Deljit thanked Christina on behalf of the executive for her hard work and commitment to the school.

## 7. Guest - Joel Levine, Principals Report

- 7.1 Safety – things going well. Parents are advised to wear a mask on school grounds, to be as safe as we can. In addition, a few people are coming onto school grounds with food for kids at lunchtime, this is not what was intended, and the health office recommends sending your kids to school in the morning with a lunch. Family members on school grounds means more points of contact. We want to keep following the health guidelines.
- 7.2 School plan is carried over from last year, we will continue to improve social and emotional skills. The heart and mind surveys were handed in from parents, so we can see in different domains how we are doing and we can compare the information with fall and spring.
- 7.3 The teachers are participating in a DESSA min, they have answered 8 small questions over the past 4 weeks on how are the kids managing with their social and emotional skills,
- 7.4 Terry Fox \$2500 dollars raised from families, so thank you very much
- 7.5 For halloween, pumpkin patch came to us, pumpkins spread around primary playgrounds, giving some normalisation for kids that is safe. We are encouraging culturally appropriate costumes. No costumes with weapon. No homemade food items, individually wrapped items are okay and teachers can hand them out with tongs.
- 7.6 Assembly; we are holding first virtual assembly on Friday, couple of classes will be in the gym on Microsoft Teams and the assembly will be broadcasted from gym to the classrooms. This is a test for the Remembrance Day assembly.
- 7.7 YMCA contacted Sexsmith about creating walking school bus from Sexsmith to Henderson for out of school care, this is before and after school and pay monthly. The information will be in the newsletter.

### QUESTIONS:

- Cultural appropriation, is there a VSB policy on this? Previously we would be dressing up for Diwali. *There is not a specific policy, but there guidelines to help children to become more aware of cultural appropriation. Previously, Vandana suggested teachers dress up in traditional dress for Diwali, however, dressing up on a specific day is different from using a cultural costume for Halloween.*

- Concerns about the kids being all out at the same time for lunch and recess, playing together and not social distancing. *This issue has come up a lot, however, it is up to each individual schools how to deal with it depending on each situation. We are using every entry and exit doors, 2 separate playgrounds on 4 acres of land, we have expanded the area that kids can go. Staff feel that if we stagger recess and lunch, kids will still play together. It is a continual worry and we are re-evaluating it all the time.*
- How to pick a child during school hours for appointments? *Call the office or come to the door at the far end of the teachers carpark. Tassy will help with signing out*

No further questions

8. Treasurer's Report (financial figures appended to the minutes)

8.1 Our current funds available are \$38, 485.95; breakdown as follows:

PAC General account \$10, 785.83

PAC general account Hot Lunch Funds \$11, 814.25

PAC fundraising - Nil

Gaming account \$15,879.76

Members shares \$6.11

8.2 Committed PAC funds total \$5,041.12

Classroom funds (18 divisions) \$2,700.00

Diwali \$1000

Lanyard fundraiser \$240

Xmas and CNY \$500

Resource Teachers \$300

Graduation ceremony funds, \$1,700 – carry forward

I-Ride, \$600 – approved last year and remains unpaid

QUESTIONS: How long do you plan to hold the money of Term 3 hot lunch?

*Hoping to restart hot lunch and provide that Hot Lunch safely. We cannot pinpoint a date for that at the moment.*

No further questions, Treasurers Report has been filed as submitted.

## 9. The Hot Lunch Coordinator's Report

- 9.1 Items had already been purchased for the Hot Lunch Program Term 3. We are trying to sell the remainder of the food items, at a discounted price to the parents, in the hope we can recover some of the cost. Items include meatballs, chicken nuggets and ranch dressing.
- 9.2 Order form has been developed and we have sold half so far and we have recovered \$205 for now.
- 9.3 A revised order form will be sent out to parents and staff members so they can purchase the remaining food items of chicken nuggets and ranch dressing.
- 9.4 The unsold items could go to the out of school care program to purchase.
- 9.5 Amit suggested a Hot Lunch revision to have less meat options and use environmental friendly vegetarian foods. It was suggested that he could part of the Hot Lunch committee to help with this revision.

No further questions, Hot Lunch Report filed as presented.

## 10 Fundraiser Report – Penny

- 10.1 Lanyards; total funds raised \$1100 – 138 units sold so far. 90 lanyards have been distributed and 48 lanyards are in production. We are still accepting orders, it's a 2 step process, decide how many to order and then pay using online payment system, type the receipt number onto online order form
- 10.2 Penny is investigating wholesaler options for Candy Cane treats for Christmas.
- 10.3 Thanks given to Penny, Eva, Lana and Pandora for all their hard work fulfilling lanyard orders, especially as other fundraisers are on hold.
- 10.4 Reminder; Fundscrip gift cards are an ongoing fundraiser  
The sign up link is: <https://www.fundscrip.com/Sign-Up.aspx?IID=2CBHHR>

## 11 New Business

- 11.1 PAC board positions are still available, please email [sexsmithvolunteers@gmail.com](mailto:sexsmithvolunteers@gmail.com) if you are interested in volunteering
- 11.2 3 new parents interested in joining the PAC were introduced and given an opportunity to say a few words,
- 11.2.1 Mandeep Sidhu – Mum of triplets in Kindergarten, who previously attended 2years of preschool, Mandeep was on the preschool PAC board and is currently transitioning to the new members. Mandeep has finance background, CA and PCA. Excited to join the PAC and contribute when needed
- 11.2.2 Amit – Amit’s daughter returning to Sexsmith after being away for a couple of years. Amit is a software engineer and was involved in school activities previously, teaching robotics and coding to kids. Amit is very keen to work with Sexsmith.
- 11.2.3 Satinder introduced the odysseybc.ca program. Odyssey of the Mind is a school-based, international program that promotes creative problem solving for students from kindergarten through college. Under the guidance of a coach, teams of five to seven students learn creative thinking and problem solving skills while finding innovative solutions to a variety of technical and performance problems. Mr. Levine agreed to look into it and report back at next meeting.
- 11.3 Concern was raised about information being given home in newsletters by the teachers. The concerns were about privacy, the newsletter contained information about who had been absent from class and the dates of kids that had birthdays that month. *Mr. Levine will address the concerns*

No further questions

The next PAC meeting was tentatively set for Nov 18<sup>th</sup> it was moved to Dec 2<sup>nd</sup> 6:30pm.  
Meeting adjourned at 7:38pm.

*Note: The above meeting was held while B.C. was in State of Emergency. Under the Emergency Program Act, Ministerial Order No. M116 (“the order”) was in effect at the time the meeting was held. The order allows electronic attendance and electronic voting at the virtual meeting irrespective of any provisions under the PAC’s corporate enactment.*

**PAC Secretary: Jacqueline Crawford:** \_\_\_\_\_

Financial Statement for OCT 28, 2020 BALANCES

Currently, there is \$ 38,485.95 ; breakdown is as follows:

|                         |                    |
|-------------------------|--------------------|
| PAC General Acct        | \$10,785.83        |
| PAC General - Hot Lunch | \$11,814.25        |
| PAC Fundraising -       | \$0                |
| Gaming acct             | \$15,879.76        |
| Member Shares           | \$6.11             |
|                         | <hr/>              |
|                         | Total \$ 38,485.95 |

\* \$11,814.25 from the General account is restricted. They are funds from the hot lunch program from 3rd quarter 2019-2020.

Included in the above amount are:

|                                    |               |
|------------------------------------|---------------|
| iRide program - approved last year | \$ (600.00)   |
| Grad 2020 - carry fwd              | \$ (1,700.00) |
| Diwali                             | \$ (1,000.00) |
| Lanyard expenses                   | \$ (240.00)   |
| X'mas & CNY                        | \$ (500.00)   |
| Resources                          | \$ (300.00)   |