

J.W. SEXSMITH PARENT ADVISORY COUNCIL MINUTES

Meeting date: Dec 5th, 2019

Location: Sexsmith Library

Time: 18:45 to 19:50

Chairperson: Christina Brown

Members present: As per attendance sheet.

*A big thank you to all the parents who came to the meeting.
We encourage you to continue attending the upcoming PAC meetings.*

Principal's Report – Joel Levine

- There has been some improvement in the parking situation around the school. No response from the City of Vancouver about increased parking restrictions around the crosswalk located on West 59th Avenue.
- Report Cards distributed to students at the end of January.
- Mr. Coelho is preparing divisions 8 through to 17 for the traditional Winter sing-along. To be held in the school's gymnasium at 09:00 each morning of Dec 17th, 18th and 19th. Parents welcome to attend.
- Upcoming talks (more information to be sent out in the Sexsmith's monthly newsletter):
 - January 16th "Anxiety in Children and Youth" at L'Ecole Bilingue Elementary,
 - January 23rd "Building Bridges with your Teen" at Churchill Secondary, and
 - January 30th, "Parenting in a Digital World" at Churchill Secondary.
- **School Funding requests from the school:**
 - i-ride funding request for \$600
 - 6 divisions will get three, 1-hour biking sessions (held over 3 days).
 - Coding - Equipment and Books for \$3,568.58
 - Ozbots, Raspberry Pi Computer Ops (6 units) and resource books.

Financial Update from the Treasurer – Angela Wong

December 5, 2019 BALANCES

Currently there is \$38,302.11 in available funds. Breakdown is as follows:

PAC General account	\$ 30,214.15
PAC Chocolate	0.00
PAC Fundraising	0.00
PAC Gaming account	8,082.04
Membership shares	<u>5.92</u>
Total	<u>\$ 38,302.11</u>

The total is net of any outstanding deposits or expenses for Term 2 Hot Lunch Term, refunds for chocolate sales and other committed funds.

Committed Funds are \$ 4,007.20 broken down as follows:

<i>Grad Party</i>	<i>\$1,700.00</i>
<i>High Jump Mat</i>	<i><u>2,307.20</u></i>
<i>Total</i>	<i><u>\$4,007.20</u></i>

- Motion put for by Penny Wong (seconded by Lucia Rivera) to fully fund the computer coding request by the school in the amount of \$3,568.58. The motion was voted on and passed unanimously by the PAC.
- Motion put forth by Lucia Rivera (seconded by Angela Wong) to pay the i-Ride deposit requested by the school in the amount of \$600. The motion was voted on and passed unanimously by the PAC.

Hot Lunch Program Update from Eva Jung and Christina Brown

- Collected funds of \$14,695.65 for the Term 2 hot lunch. Will provide update on the anticipated funds raised at the next PAC meeting.
- To encourage students to recycle the gable top milk cartons the PAC has placed to additional bins in the lunch room. Student volunteers from Ms. Conrad's class wash and dry the milk cartons. PAC give them a free hot lunch + drink ticket as a thank-you.
- Student volunteers from Ms. Conrad's and Mr. Kay's classes also supervise Divisions 6 and Division 13 during lunch hour as there is not enough room for all divisions to eat in the student lunchroom at the same time. PAC also gives them a free hot + drink ticket as a thank-you.

- We need volunteers to help cut up hot lunch tickets for us. There is an On-line volunteer sign up sheet located on the school's website under the volunteer tab.
- Last day of Term 1's Hot lunch will be Dec 13th.

Chocolate Sales – Christina Brown

- \$4,500 raised in funds, approximately \$1,000 less than last year. The timing of this year's chocolate sales (right after Halloween) was not ideal. It was deliberately scheduled earlier than the previous year to avoid back ending it with Christmas. Next year we will move the chocolates sales earlier around Canadian Thanksgiving.
- This year we had to send boxes that were not sold back to World's Finest Chocolates. Next year consider if using a pre-order form or sign up sheet might be a better way to manage the process. We may also try the \$3 Laura Secord brand next year; they were tastier, fresher and bigger chocolates.
- The final prize draw will be tomorrow, December 6th.
- Feedback on the prizes showed that there were faster sales with the early bird prizes

Breakfast with Santa – Christina Brown

- Plan for Breakfast with Santa will be similar to last year.
- Overall budget will be similar to last year with a proposed increase of \$700.
- Some budget items to note for this year:
 - We have budgeted and additional \$364 (\$12 for each 6 ft table cloth x 15 tables x 2 6 ft cloth/table) to replace plastic table cloths (that were ripped or mouldy from prior year) with reusable cloth table cloths. The fabric tablecloths could be used for other annual events such as Diwali, Chinese Lunar New Year, Filipino Fiesta, Fun Fair, Grad. The other option is to spend approximately \$150 (\$5 for each 6ft table cloth x 15 tables x 2 6ft plastic sheet/table) every year to replace the plastic table cloths which get damaged.
 - We would like to purchase new clear plastic storage bins so it is easier to find items in storage, estimated cost is \$56. Current blue bins used as a container to recycle the gable top milk cartons (discussed previously).
 - We would like to rent a backdrop (cost of \$120) to help block outside light so our photographer Peter, doesn't have to spend time cropping the photos.
 - An additional budget of \$200 for new lights and decorations for the Christmas tree. In the past parents brought their own lights and decorations from home.
 - \$100 for pizza cutters (to quickly cut up the pancakes). Missing pizza cutters from last year, we may to purchase new cutters.

- There were no objections to the Breakfast with Santa budget as presented.
- Deljit coordinating volunteers, 30-35 volunteers needed for the Breakfast with Santa as follows:
 - December 19th: 8 volunteers to set up lunch room, kitchen set up and at 4pm set up the backdrop in the library.
 - December 20th: 22 volunteers confirmed, more parent volunteers are needed.
 - Start-up time for the kitchen staff is 07:00. Everyone else is 08:00-09:00.
 - Teachers informed parents of students with food allergies to send their child with food appropriate to the child; this ensures that food allergies can be accommodated safely.
- Big Thanks to Penny Wong for dealing with the Christmas decorations and to Eva Jung for purchasing the food supplies for Hot Lunch and Breakfast with Santa.

Chinese New Year – Christina Brown

- Chris asked if anyone was interested in taking on the organisation of Chinese New Year.
- Previously, there would be a lion dance performance and each student would get a red envelope containing a fortune cookie. The teachers would be served lunch.
- Stan may not be able to teach dragon dance this year. Some of the kids may know the dance already but would need help. Pandora will contact the Kung Foo Club and maybe they can help with technique and play music. Mr Levine will also investigate options.
- Will discuss Chinese New Year at the next PAC meeting.

New Business

- Mr. Levine was asked to notify the PAC of any upcoming school expenses he may know are coming up. PAC is looking to plan ahead for future expenses for replacements or projects and decide on what can be bought with gaming funds.
- Parents are also invited to submit their suggestions as well.

Other:

- An enquiry was made about the school sports teams
 - Volleyball Grades 6-7
 - Basketball Grades 6-7
 - Track and Field Grades 4-5
 - Soccer Grades 6-7
 - MoreSports is an option for younger kids.

