

## J W Sexsmith Elementary

7410 Columbia Street Vancouver, V5X 3C1

**Topic: Sexsmith PAC October General Meeting**

**Date: October 20th, 2021 6:30 PM**

**Location: Online via Zoom**

### **PAC Executive:**

Chairperson: Mandeep Sidhu

Vice-Chairperson: Mike Atwal

Treasurer: Novella Lui

Secretary: Kim Aujla

Fundraiser: Penny Wong

### **Guests:**

Principal: Jenny Chin Peterson (interim)

### **Agenda:**

#### **1. Standing Items (Mandeep)**

- a) Welcome and Acknowledgement
  - b) Approve Agenda - Approved by Jacqui. Second approval by Mandeep. 25 online attendees confirmed.
  - c) Approve Minutes - Sept 22, 2021 - to be approved electronically after meeting.
  - d) School Wishlist PAC
    - Trophy Case - \$4,000
    - Online Resources - Raz Kids - \$1,200
    - Voice Amplifiers - \$1,300
    - Pumpkin Patch - \$650
    - Technology - Laptop Cart, mount projectors - TBD
    - Classroom Sports Equipment - recess & lunch - \$2,000
    - Library Books - Diversity Collection - \$1,000
    - Workshops, presentations - Bateman Foundation Nature Sketches - \$1,500
- a) Rocks and Rings Curling

- b) Rollerblading
- c) Hip Hop etc.
- Parking Signs - \$500

## **2.Principal's Update (Jenny)**

-Jenny reviewing preliminary school wish list put together by the teachers at the school. Some items were left off of the Wishlist for now because they require further discussions. Will wait for Laura to return and then present these other wish list items at a later date if it still makes sense at that time.

### **-Trophy Case**

Started by Joel last spring. Came out of a desire to have a display case such as the ones schools had in the past.

Sexsmith is a new school and we do not have a trophy case to display trophies or art.

Joel received an estimate from the school district for building a trophy case at the front entrance of the school.

Trophy Case dimensions = 16x65x80 inches.

Would be installed at the front entrance of the school from parking lot.

Estimate was \$3,894

### **-Online Resources**

Every year school has subscription to RAZ kids (Books online, home reading, track student progress etc.).

Many teachers use Raz especially in primary grades.

Comes out to about \$1200

### **-Voice Amplifiers**

Purchased at another school. Very challenging to talk all day with mask on.

The amplifiers are a head device with microphone and bluetooth speaker so when you're speaking with mask on, you do not have to yell or project voice all day.

A number of staff interested. Jenny did purchase a few. Great if PAC can support otherwise Jenny will find funds elsewhere.

Start with quantity 12

Especially helpful with P.E. classes.

Jenny testing tomorrow during our earthquake drill outside.

### **-Pumpkin Patch**

Takes place this Tuesday. Mrs. Murray made all arrangements.

Cost is about 650\$ for delivery of pumpkins to all primary classes and preschool.

### **-Technology**

Joel provided estimate - 40K approximately required for technology.

Hot lunch refunds going towards this fund.

In addition to laptop carts, there is also a preference to mount the laptops.

Extension cords running everywhere are a tripping hazard. Jenny to get estimate to see how much to mount the projectors into the ceiling. Range in price from \$500-\$1000 (depends on how new school is wired). Old schools - about \$1K because they conduct an asbestos check.

There are new projectors available which are shorter; they run about \$1200 - this is a longer term discussion.

### **-Sports Equipment**

Want equipment that can go outside.

### **-Library books**

Anti racism training and emphasis on diversity.

What does our library collection look like today? Important to support diversity in the books we have.

Diversity = Different authors, different backgrounds, representing different perspectives and communities.

Start a diversity collection - be deliberate and systematic about it (Jenny).

### **-Workshops**

Last year we had a sketch artist from Bateman Foundation come into the school.

Funding to bring in different guest speakers and programs. Ex. Roller blading, curling, hip hop etc. Lots of variety of things out there.

## **-Parking Signs**

Currently there are no signs to inform parents of drop off only zone and no parking zones.

Staff has made their own signs; laminated them. This has worked for the short term.

For the long term, might need a couple of sandwich boards that are painted, waterproof and more permanent. Cost approx. \$500.

\*\*\*Costs referenced above are a starting point for discussion. Not all firm estimates yet.

## **Principles Update:**

- New parking rules - working great! Success so far.
- Parent teacher conferences took place. Great opportunity for parents to meet with teachers and do some goal setting. Go back to in-person or hybrid model for conferences.
- Official report cards in January.
- Tomorrow, Thursday, Great BC Shakeout Earthquake Drill -
  - comprehensive earthquake prep
  - cognizant of the challenging weather and therefore, will conduct an abbreviated version of the drill; won't stay outside for the full 1 hour
  - Practice very low key unification process - reunify students with family in case of emergency event
  - Kindergarten parents are coming early for pick up on voluntary basis
  - Will walk them through the unification. Parents will have to produce ID at the check in desk. Yellow form sent home. Bottom half of the yellow form is used to bring child to the release area. Form is initialized by staff before releasing child to the parents.

## **3.Treasurer's Report (Angela)**

OCTOBER 2021 BALANCES							
	PAC General	19294.22	Balance from Ms. Tassy's report		PAC Gaming Account	21419.21	Received 8240 from the Ministry
<b>Committed Expenses</b>	Grade 7 Fundraiser Christmas cards	-250			Membership shares	6.25	
	Diwali staff lunch	-500		<b>Committed Expenses</b>	Halloween decorations	-100	
	<b>Adjusted Balance</b>	<b>18544.22</b>			Diwali backdrop and decorations	-100	
	PAC Chocolates	1088.99	Balance from Ms. Tassy's report		Diwali samosas for students	-400	
					Diyas	-150	
	Fundraiser account	358.9	Balance from Ms. Tassy's report		<b>Adjusted Balance</b>	20675.46	
	Total from three accounts	19992.11					
	Technology Fund	9034.77	This account is from the Hot lunch.	4976.12	Donated - Parents chose to donate.		
	Hot lunch refunds (AS)	-68.75	The total includes the three hot lunch refunds made this month.	4058.65	Remaining - Parents did not respond. Assumed they donated.		
			This amount currently is deposited in the PAC General Account, but it has been transferred into the Fundraising/Technology Account as of October 20, 2021.				
	Hot lunch refunds (KP)	-52.5					
	Hot lunch refunds (JS)	-22.5					

-PAC General Account:

-Balance = \$19,294.22

-Committed \$250 and \$500 to Diwali lunch.

-Adjusted Balance = \$18,544.22

-PAC Chocolates Account is same as the previous month = \$1088.99

-Fundraiser Account = \$358.90

Total of 3 accounts above = \$19,992.11

-Tech fund account = \$9,034.77

- 3 refunds were issued.

-Completed this month and also transferred tech fund from the general account to the technology fund account.

-The 2 accounts are now separated.

-PAC Gaming Account

-Received \$8,240 from the Ministry.

-Current balance \$21,419.21

-Last month we committed to \$100 to Halloween decorations, \$100 for Diwali backdrop/decorations, \$400 for Diwali samosas & \$150 for Diyas.

-Going forward balance = \$20,675.46

-Question from Mandeep: What is the balance remaining in the gaming funds account for year 2019?

As per Angela, there is approx. \$5K remaining and it must be used this year.

We used approx. \$2K last year from original amount.

We need to utilize the remaining \$5K in funds this year (confirmed by Angela)

We have received the new funding application for the current year (as per Angela).

### **Approvals for Staff Wish List:**

-Look at high priority items first: Raz Kids and trophy case are time sensitive (as per Jenny). Estimate for trophy case expires soon. Raz Kids renewal expires in November.

-Pumpkin Patch is \$650 - can come out of gaming fund - this has been Approved (confirmed by Mandeep). Novella will have to clarify the invoices and submit invoices to Ms. Tassy.

-How many preschool kids are attending? TBD - We will need to confirm. (2\$ per pumpkin)

-Raz Kids - can't use gaming funds. PAC has never supported Raz Kids because it's something that teachers have decided to use instead of books. We can take it possibly out of the school account.

-Trophy Case - time sensitive. Quote was closer to 2K/3K. Price is more now compared to what was originally quoted but it is important for the school to have it. We need to utilize the gaming funds.

-Motion to approve - approved. Angela and Mandeep have motioned to approve.

-Voice Amplifiers - getting difficult for teachers. General consensus amongst PAC is that these devices are nice to have and not mandatory. We would like to save the general account funds (as per Penny).

-Sports equipment \$2K - items for extra-curricular activities which are outside can be covered by gaming fund (as per Angela). Have invoice directed to the PAC (as per Angela). Motion to approve up to \$2,000 by Mandeep / Second - Penny.

- Library Books - diversity collection - Penny approved motion. Second motion by Mandeep.
- Workshops - will come back with a plan after doing more research. Not sure which specific programs or workshops they want yet. More investigation needed (as per Jenny). We can put on hold for now and revisit when Jenny has more details. Wait until we get an estimate.
- Parking Signs - health and safety concern and therefore VSB should pay for it however, No parking is technically allowed as per the sign on school property. School staff doing their best to control flow of traffic. So far new traffic rules have been implemented successfully. We will continue to use the plastic signs for now.

#### **4.Hot Lunch Coordinator's Report (Mandeep)**

-on hold until January 2022

#### **5.Fundraiser Report (Penny)**

- Ongoing fundraise - Oliver's Labels
- Funstrip gift card program - get 2-3% of sales
- Diwali background has arrived.
- We are on track with Halloween decorations. Trying to set up mini haunted house in library. Penny might be 25-20\$ over budget.
- Oct 24th was International Teachers Day. PAC offered coffee and donuts. Teachers thank everyone.
- Gr. 7 fundraiser grad ideas - still working on ideas with teachers.
- Purdy's Chocolate Fundraiser - Penny working on it.
- Pink T-shirt Anti-Bullying Day - Penny is working on a new design. We will all see design before it goes to the printer. -Still working with suppliers on water bottle and t-shirt branding.

#### **6.New Business: (Mandeep)**

- PCI Developments emailed Mandeep regarding making donation. They were willing to support hot lunch program etc. Mandeep has informed PCI that our hot lunch program is closed for now but we are fundraising for the

tech fund. Asked if they would be interested in supporting. Mandeep will follow up with PCI and get back to us.

-VanDPAC Training:

- Some training put on district PAC - basic training for PAC Execs.

- Training coming up for Treasurer

- Inclusive education training also coming up

- Register for training and join by zoom. Will be recorded and available later.

- Mandeep will attend tomorrow and will share the findings at the next PAC group meeting.

**7. Next Meeting Scheduled: November 24th, 2021 @ 6:30PM**

8. Adjournment