

2021 Online Donation Guide

To donate online, follow these simple steps:

1. Go to <https://vsb.schoolcashionline.com/Fee/Details/1869/196/false/true/>
2. Choose from a list of donation amounts or enter your own specific amount.
3. Choose **“Fund Destination.”**
4. Select **S-LORD BYNG** from the drop-down menu.
5. To ensure your donation is applied to your student’s event, **fill in the “Message” field** under the section **“Message to School Board”** with: **Orchestra 2021**
6. Click **“Add to Cart”**.
7. Review the information and click **“Continue”** if everything is correct.
8. You will be prompted to sign in. (If you don’t have a School Cash Online account, then click on “Click here to register now” and follow the steps to complete the registration process
OR simply click on **“Continue as guest”** and checkout via Mastercard or VISA
9. Once you have logged in, you can complete your payment using your credit card or e-cheque.
10. After the payment has been processed, a tax receipt will appear on screen for printing. You will also receive an emailed copy.

If you have any questions, or if you have a problem paying donation online please contact Maggie Chan, School Accountant at the office by phone, 604-713-8171 or email, mchan@vsb.bc.ca