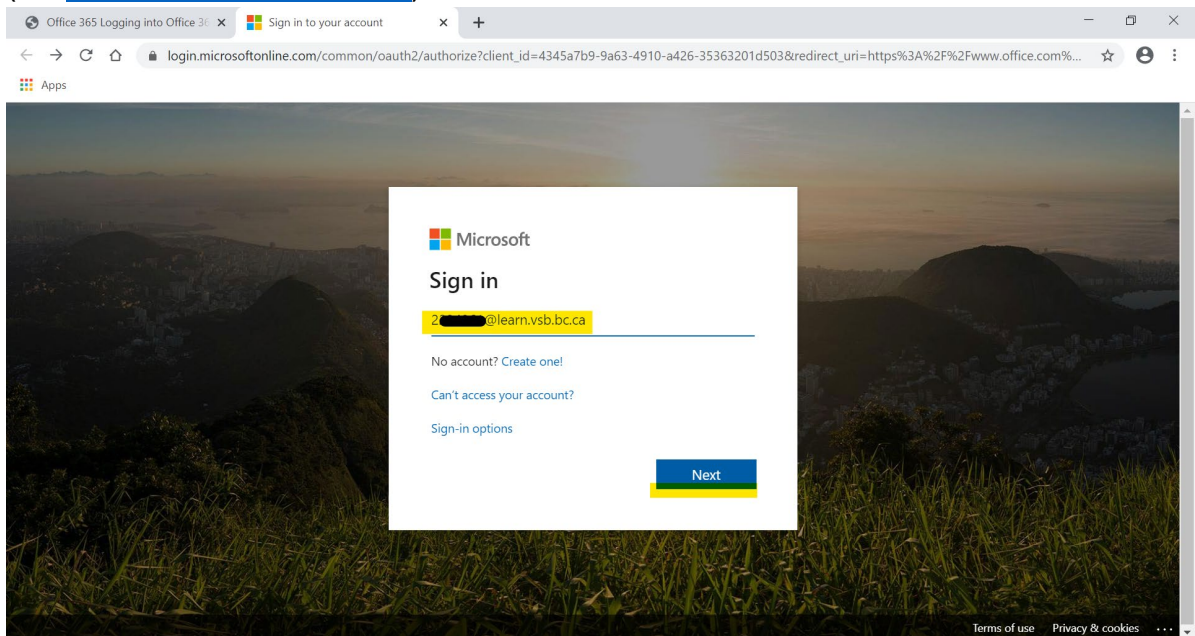


## Getting Started with Microsoft Teams

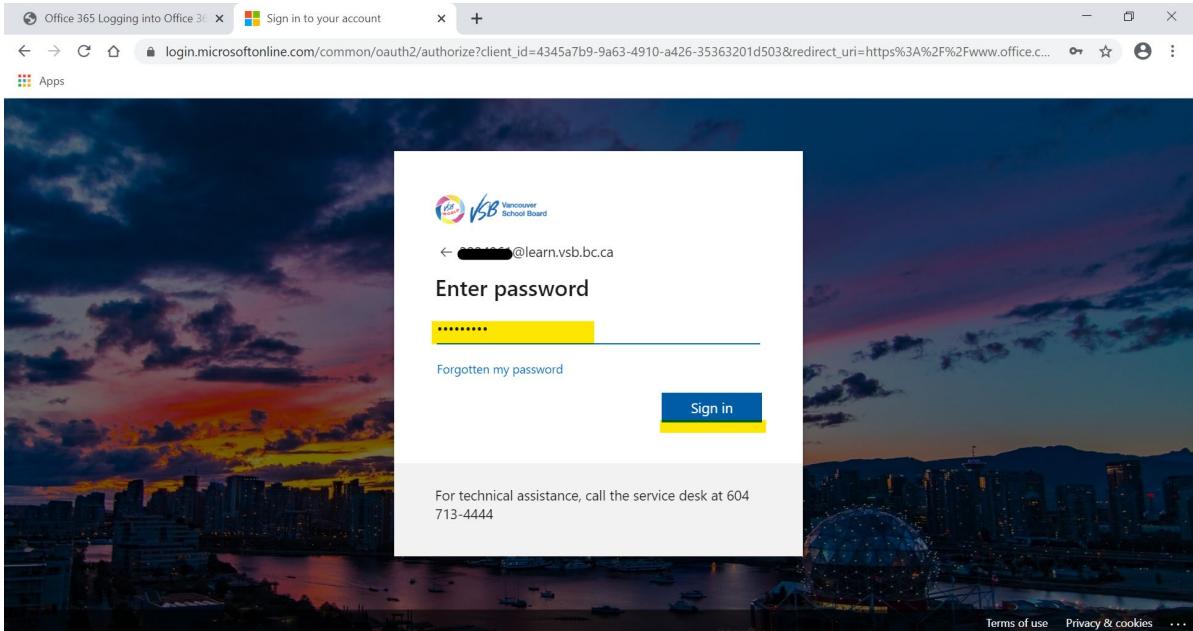
*Microsoft Teams* is the learning environment we will be using to share learning materials, collaborate, communicate and submit learning products. Below are some ways to get started using *Teams*.

### Web Browser

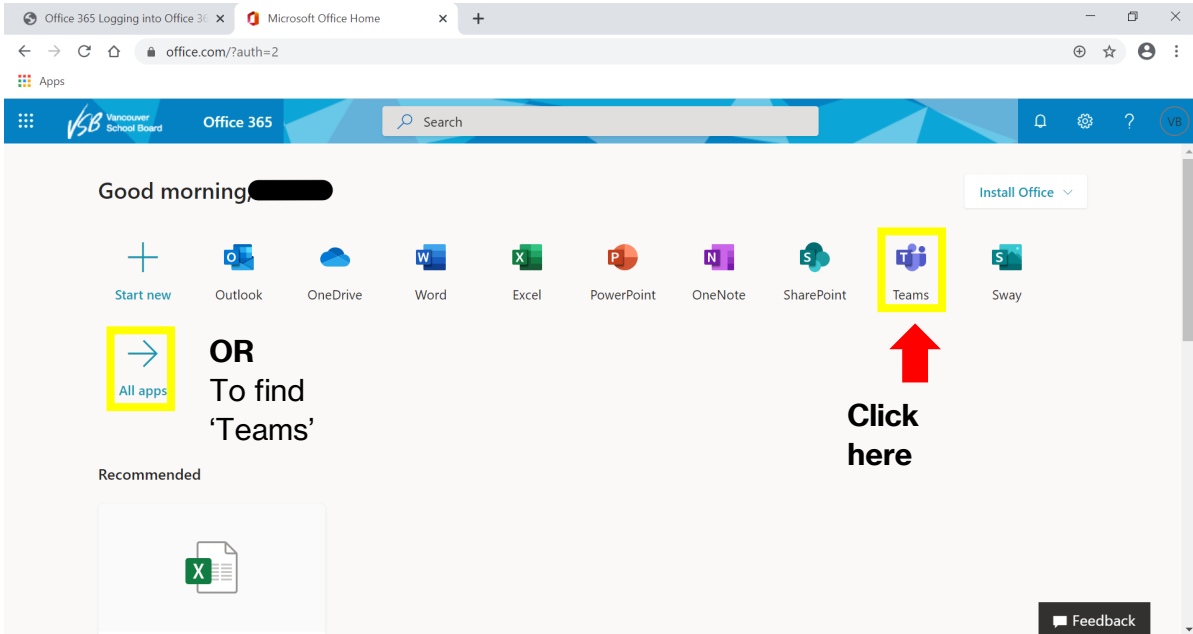
- 1) Go to <https://govsb.ca/o365login> to arrive at the page pictured below
- 2) Type in your VSB account email address: *student number@learn.vsb.bc.ca*  
(Ex. [1234567@learn.vsb.bc.ca](mailto:1234567@learn.vsb.bc.ca)) → 'Next'



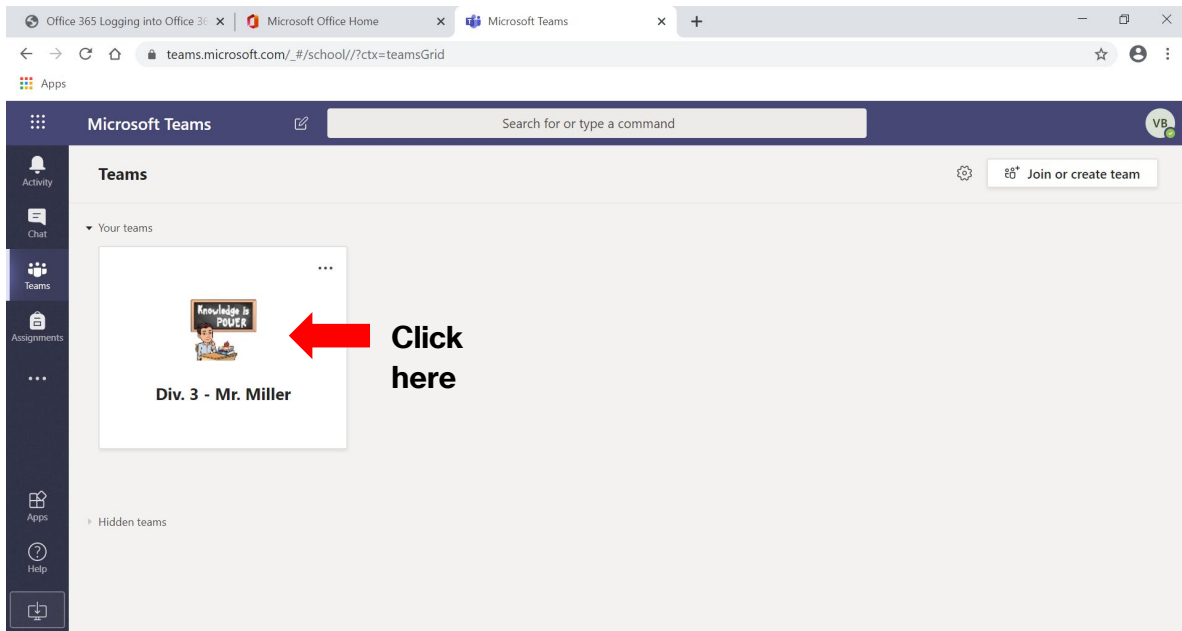
- 3) Enter your account password → 'Sign in'  
Reset your own password, if you've forgotten it, using: <https://studentpass.vsb.bc.ca> with your PEN number (different from your student number) and birth date.



- 4) Click on the purple icon for *Teams* (if it doesn't appear click on All apps)



5) You should arrive at the screen showing all of your 'Teams'. Click on a team tile to access it.



Microsoft Teams is also available as a desktop app (Windows and Mac computers) and mobile app (iOS and Android).

- 1) Download the app for your device from the appropriate link below.
- 2) Login by following steps #2 & 3 above using your VSB login.

### Windows or Mac Computers

<https://products.office.com/en-ca/microsoft-teams/download-app#desktopAppDownloadregion>

### iOS (iPhone/iPad)

<https://apps.apple.com/us/app/microsoft-teams/id1113153706>

### Android

[https://play.google.com/store/apps/details?id=com.microsoft.teams&hl=en\\_CA](https://play.google.com/store/apps/details?id=com.microsoft.teams&hl=en_CA)

### Learn more features

Use the [Microsoft Student Help Center](#).

- [True teamwork in Microsoft Teams](#)
- [Using Teams for Distance Learning](#)