



MAGEE SECONDARY SCHOOL

6360 Maple Street
Vancouver, B.C. V6M 4M2
Telephone: 604-713-8200 Fax: 604-713-8209

2 April 2020

Good afternoon Magee Parents,

Magee staff trust that you and your families are managing during this Covid emergency: We are here to support you as best as we can within the mandate of your public education system and following the guidelines of our Health professionals.

As Principal, I have been mindful of not emailing you knowing that initial contact and information was being provided directly by our district Superintendent, Mrs. Suzanne Hoffman. If you have not received Mrs. Hoffman's email please contact me directly!

Further to our Superintendent's communication, I need to follow up with site specific information and requests:

1. At this point, **your child/children at Magee should have received an email from each of their classroom teachers.** Please:

First, confirm with your child/ren that they have received emails from their teachers and,

Second, ask them if they have replied to their teachers. (This is important! This week, while teachers are reorienting teaching, we are establishing contact with our students and making sure we have correct student emails that align with class lists; in some cases we have had parent emails in student data sets).

If need be, please verify with your child that they have replied to teacher emails. Students need to check their VSB emails and reply to our teachers; we anticipate that this process will be complete by 3:00pm tomorrow. If your child is late replying back, that's no big deal, but please make sure they do reply!

2. All schools in the VSB are using Microsoft Teams to facilitate learning in all classes. For this format to proceed, students need to be accessing their VSB student email accounts.

Students should go to:

[https://office365.vsb.bc.ca/Pages/Logging-into-Office-365_\(VSB\).aspx](https://office365.vsb.bc.ca/Pages/Logging-into-Office-365_(VSB).aspx)

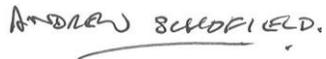
and use their studentnumber@learn.vsb.bc.ca to log in (for example, 12345@learn.vsb.bc.ca). If the current password does not work, please email your grade administrator to get an updated password. (Grade administrators are: Michelle Wood, mwood@vsb.bc.ca for grades 8 and 9; Kelly Egilsson, kegilsson@vsb.bc.ca for grades 10 and 11 and SPARTS students; and myself, aschofield@vsb.bc.ca for grade 12s).

Excellence: Our tradition

3. Our counselling team has reached out to families separately: Please do not hesitate to reach out to Mrs. Lercher, Department Head for Counselling and her team as needed.

Thank-you for your patience and understanding as we work to facilitate learning in our community without adding unnecessary stress to families during this unique time in world history.

With respect,

A handwritten signature in black ink that reads "ANDREW SCHOFIELD." with a horizontal line underneath the name.

Andrew Schofield

Principal, on behalf of your Magee staff