

# McBride Annex Elementary School



*Take Pride in McBride*

**Share**

**Care**

**Play Fair**



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Please note that the school will take all reasonable steps to prevent retaliation against a student who has made a complaint of a breach of a code of conduct.

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## Statement of Purpose:

The purpose of our Code of Conduct is to establish and maintain a safe, caring and stimulating learning environment so that all students can be successful.

Students, teachers, support staff, parents/guardians and volunteers are expected to show respect for self, others and the environment.

McBride Annex School promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law – prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation. Racism will not be tolerated in our school.

Our school has clear expectations of acceptable behaviour set out in our school code of conduct. As students become older, more mature and move through successive grades, it is expected they will develop a deeper understanding of these expectations and will demonstrate this through their behaviour.

Our school has the following guidelines:

### Share:

- we share with each other
- we help each other feel safe
- we take turns
- we share the playground equipment
- we take part in keeping our school and environment clean
- we help out in our community
- we use the shared equipment appropriately and return to its proper place

### Care:

- we care for ourselves and others
- we encourage ourselves and each other by eating well and exercising
- we always try to do our best work

- we take care of our possessions and belongings
- we respect school property
- we dress for the weather
- we play outside before school, recess and lunchtime
- we stay on school grounds during recess and lunchtime
- we report strangers, accidents and strange events to the office



### Play Fair:

- we solve problems in peaceful ways (fighting or other physical action will not be tolerated as a way to solve disagreements)
- we cooperate with others when working and playing we look to the supervision aides for help in solving problems peacefully
- we speak and respond to each other with courtesy and respect
- we play with all, don't exclude others
- we treat others as we would like to be treated (with politeness & kindness)

### Practical Rules & Guidelines for Specific Times & Places:

#### In the Lunchroom:

- sit at the table
- remain seated while eating
- clean up your lunch space
- move carefully in the lunchroom
- respect individual food/choices
- listen to supervision aides
- be aware of foods that could be harmful to others
- wait to be dismissed
- leave your lunch bag in the bin



### On the Playground we:

- use equipment safely
- share equipment with others
- include others in your games
- get help when needed
- report any bullying
- keep your hands and feet to yourself



### Assemblies & Performances:

- enter and exit quietly
- be a great audience by listening to the performers
- applaud when appropriate
- closely follow your teacher's direction



### Student Drop-off & Pick-up:

- drivers should respect all signs posted
- avoid U-turns on the street
- once parked, parents should ensure children safely exit and cross the street

### Unacceptable Conduct:

The following are examples of incidents that must be reported to a staff member or supervision adult as soon as possible:

- acts of bullying, harassment, intimidating or exclusion
- interfering with an orderly environment
- interfering with the learning of others

These expectations apply to behaviour at school, during school-organized or sponsored activities, and behaviour beyond these times that negatively impacts the safe, caring or orderly environment of the school, and/or student learning.

\*The behaviors cited are examples only and not an all-inclusive list.

### Consequences:

When considering consequences for unacceptable conduct, the school will take many factors into consideration: the severity and frequency of the actions as well as the age and maturity of the student. The disciplinary process will involve a restorative and preventative stance rather than merely punitive. The school will treat seriously behaviour or communication that discriminates based on race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation (prohibited grounds set out in the BC Human Rights Code). The following three steps are progressive in nature depending on the severity of the misbehavior:

#### Minor Misbehaviour:

- staff member speaking directly to student to review appropriate behavior

#### Serious or Repeated Misbehaviour:

- reported to classroom teacher/vice principal
- discussion and reflection with the student (think paper), reminding the student of our Code of Conduct
- record of the incident and action taken
- parents will be contacted to view with their child the Code of Conduct
- may include loss of privileges (playground, classroom or school privileges)

#### Very Serious Misbehaviour:

- reflection on past behavior
- discussion with staff involved
- parents contacted
- officials or other agencies contacted as needed
- program withdrawal
- may include loss of privileges (playground, classroom or school privileges or suspension from school)

Note: Special consideration may apply to students with special needs, if they are unable to comply with a Code of Conduct due to having a disability or an

intellectual, physical, sensory, emotional or behavioural nature.

The BC School Act and the Vancouver of Trustees authorizes the principal or vice-principal to suspend a student from attendance at school for five days or less.

In accordance with the School Act, Sec. 85(2) (ii) and (d), the Board authorizes the Principal or designate of any school in the district to suspend a student from attendance at school for up to five days.

Suspensions may be for the following reasons:

- a. because a student is willfully and repeatedly disrespectful to a teacher or to any other employee of the Board carrying out responsibilities approved by the Board.
- b. because the behaviour of the student breaches the District Code of Conduct or policy and/or has harmful effect on others or the learning environment of the school.
- c. because the student has failed to comply with the School Code of Conduct.

Suspensions over five days are made in consultation with the appropriate Director of Instruction as per District Policy (<http://www.vsb.bc.ca/district-policy/jgd-r-district-student-code-conduct-regulation>)

### Notification:

School staff and officials have the responsibility to advise parents and/or other parties of serious breaches of the Code of Conduct. For example:

- parents of student offender(s) in every instance
- parents of student victims(s) in every instance
- school district officials as required by district policy
- other as warranted (school liaison officer, counsellor etc.)