

Lord Roberts Annex School Parent Advisory Council  
Meeting Minutes – Wednesday, March 11, 2020 at 18:30

Meeting Facilitator: Asha Padmanabhan

Meeting Notes: Ray Wang

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Participants:

Asha Padmanabhan- Chair

Nicole Lascelles- Fundraising Coordinator

Nur Wilson - Treasurer

Ray Wang – Treasurer

Elyssa Derban- Vice-Principal

Aviva Lacterman

Daniela Martin – Hot Lunch Coordinator

Jeremy Wilson

1. Call to Order, Welcome and Acknowledgment of Territory - 6:30 p.m.
2. Additions and Approval of Agenda  
M/S/C
3. Approval of Minutes from Feb 2020 meeting  
M/S/C
4. Business arising from last meeting:
  - a. Silent Auction
    - Kristal – have more than 9 businesses that are donating/contributing
      - 2 places are donating 50% of profits
      - Other West End businesses pending approval
      - During Pancake Breakfast – table will be set up
      - Crystal will prepare sheets with item description, minimum bid
  - b. Hot Lunch
    - Dessert will be taken off
    - Preparing notification of next C'est Mon order – some parents were unaware of the Hot Lunch program
      - Limiting menu options
      - Feedback from teachers may be helpful in selecting the menu options available
      - Monday may be a better day for Hot Lunch – due to lunch availability
      - Cobs Bread also offers Hot Lunch
      - On the next newsletter, advertise that financial assistance is available for those who need it, so no child is denied due to financial challenges
5. Reports
  - a. Budget – Ray and Nur
    - Outstanding cheques to be sorted with Uncle Fatih Pizza
    - Epson projector reimbursement to school – to be sorted when Andrea returns
  - b. Vice Principal – Elyssa
    - Grade 3 transition programs to the Lord Roberts main school planned
    - Water fountain issue
      - VCH (Vancouver Coastal Health) regulates the water testing.
      - Mario flushes the system every day, as all engineers are currently doing in older school. Any water supply deemed not safe are turned off
      - Water filling station will likely be installed during Spring Break

- School Calendar
  - Elyssa went to training for the website, there were defects which the software developers fixed. Available for iCal subscription (may need to remove and add again if not synchronizing properly)
- School Fees for the coming school year (2020/2021)
  - no change (\$35/year)
  - some gr. 2-3 may be asked to buy a planner (\$6) as past years
- Ready Set Learn
  - Mike Critters came
  - Next event planned for Mar 13 (8 families)
  - Another event planned for April
- New Kindergartens
  - For those on waiting list – unsure until 2020/2021 staffing is confirmed
- School Advisory groups
  - stakeholders from LR/LRA – Karla will join for LRA PAC
- c. Fundraising – Nicole
  - Pancake breakfast after spring break – TBC date due to uncertainty of kindergarten list, COVID-19
    - Applied for RBC grant (Shannon)
- d. Elementary Playground Fundraising – Asha
  - DPAC survey – how much did we raise for playground
    - follow up with Michael
  - ACF License (movie license)
    - Required for Movie Nights. Current license expired, but renewal on hold due to uncertainty with COVID-19

## 6. Informational Items

### Communication with parents

School website:

<http://go.vsb.bc.ca/schools/roberts-anx/Parents/PAC/Pages/default.aspx>

Facebook page: Lord Roberts Annex Parent Advisory Council

Parent board: Located in the library

Email address: lordrobertsannexpac@gmail.com



Next Meeting: April 15, 2020 at 6:30 p.m.

Adjourn – 7:30 p.m.