

Lord Roberts Annex School Parent Advisory Council  
Meeting Minutes – Wednesday, June 17, 2020 at 18:30 via Zoom

Meeting Facilitator: Asha Padmanabhan

Meeting Notes: Karla Sidhu

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Participants:

Asha Padmanabhan– Chair

Karla Sidhu – Vice-Chair

Michael Shui – Playground Coordinator

Ray Wang – Treasurer

Shannon Mills – Teacher

Elyssa Derban – Vice-Principal

Jeremy Wilson

Amanda

Luisi Bilbao

1. Call to Order, Welcome, and Acknowledgment of Territory - 6:34 p.m.
2. Additions and Approval of Agenda  
M/S/C
3. Approval of Minutes from May 2020 meeting  
M/S/C
4. Business Arising from Last Meeting
  - a. Call for Nominations – Part II - Asha
    - Positions that will need to be filled in September are:
      - Chair
      - Vice-Chair
      - Treasurer
      - Secretary
      - DPAC Representative
      - Member-At-Large: Hot Lunch Coordinator
      - Member-At-Large: Fundraising Coordinator
      - Member-At-Large: Playground Coordinator
      - Member-At-Large: Communications Coordinator
    - Participate with your friends and share the positions!
    - Some tasks could be managed with a sign-up sheet. For example, a different volunteer could record the minutes each month.
  - b. Ideas from last meeting’s Brainstorming Session - Asha

Would anyone like to sign up to organize one of the following? Please contact the PAC if you are.

<b>Event</b>	<b>Organizer(s)</b>
Parent Panel in September	Asha, Karla, Amanda
Virtual silent auction	
Sale of PPE	
Direct appeal	
Renting out outdoor space for pop-ups	
Virtual games night (Bingo, Trivia...)	
Move-a-thon	
Create and sell a collective recipe book	

## 5. Reports

### a. Budget – Ray

- We raised slightly more this school year than we spent.
- We are in a healthy financial position to cover expenses for the upcoming school year.
- Daniela has sent an email to the families that have credits in their hot lunch accounts. She is in the process of issuing refunds.
- The PAC financial reports are available to any parent – please see the website.

### b. Vice Principal – Elyssa

- Grade 3 Transition to the Main School
  - The students had a tour of the main school and are excited.
  - The next event is a virtual Question & Answer session for the parents.
- Return to School
  - Some students returned to school June 1. Everyone is happy and enjoying being together again.
  - The Staff have been able to balance the workload.
  - Students have adapted extremely well to the new hand washing and distancing protocols – they even invented a “no touch” tag game on the playground.
- Volunteer Recognition
  - The Staff usually host a recognition assembly to thank all the volunteers for their efforts. Since an assembly isn’t possible this year, Elyssa is working on thank-you messages for each person instead.
- Kindergarten Gradual Entry and Welcome
  - The provincial Welcome to Kindergarten (WTK) initiative, that usually takes place in June, was postponed.
  - The district has been given the go-ahead to allow schools to host WTK events in September.
  - Roberts Annex is planning to weave WTK into the September gradual entry schedule. Families will have the opportunity to meet one another, see some of the tools the educators use, and take home a goody bag of resources to support their child’s learning.
- Final Days

Students will be given an opportunity to say good-bye to staff members and receive their year-end reports based on the following schedule for the last day of school:

  - students attending **Monday/Tuesday** - Tuesday, June 23
  - students attending **Thursday/Friday or ESW families** - Thursday, June 25
  - students who have been **learning remotely** - Wednesday, June 24

Teachers will be available to say a brief good-bye at the parking lot based on the schedule below:

  - Div. 5 and 6 - 9:15 to 10:30 a.m.
  - Div. 1, 2, and 7 - 11:00 to 12:00 noon
  - Div. 1 and 4 -1:30 to 2:15 p.m.
- Financial Support

As the Financial impacts of COVID-19 continue, many families are finding themselves in increasingly complicated situations. If your family has been affected and needs some assistance, such as extra groceries, please let Elyssa know. The PAC would like to contribute.

## 6. New Business

None

7. Informational Items

Communication with parents

School website:

<http://go.vsb.bc.ca/schools/roberts-anx/Parents/PAC/Pages/default.aspx>

Facebook page: Lord Roberts Annex Parent Advisory Council

Parent board: Located in the library

Email address: lordrobertsannexpac@gmail.com

**Next Meeting: AGM – September 16, 2020 at 6:30 p.m.**

Adjourn – 7:10 p.m.