

Lord Roberts Annex School Parent Advisory Council  
Annual General Meeting Minutes – Wednesday, September 16, 2020 at 18:30  
Via Zoom

Meeting Facilitator: Asha Padmanabhan

Meeting Notes: Karla Sidhu

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Participants:

Asha Padmanabhan – Past Chair	Cathy
David Macdonald – Chair	Mike
Enwei – Communications Coordinator	Constance
Karla Sidhu – Vice-Chair	Dmitry Loktionov
Michael Shui – Playground Coordinator	Farideh Elyasi
Ray Wang – Treasurer	Jessie Sidhu
Nicole Lascelles – Fundraising Coordinator	Lorraine Murphy
Elyssa Derban – Vice-Principal	Nicolette Kirkpatrick
Alanna Cadwallader – Teacher	Penny
Amanda	Sarah Jones
Briana	Vicki
Brinder Bains	

1. Call to Order, Welcome, and Acknowledgment of Territory - 6:35 p.m.
2. Additions and Approval of Agenda  
M/S/C
3. Approval of Minutes from June 2020 meeting  
M/S/C
4. Election of Council
  - Chair – David Macdonald
  - Vice-Chair – Karla Sidhu
  - Treasurers – Ray Wang and Nur Wilson
  - Secretary -
  - DPAC Representative – Michael Shui
  - Member-At-Large: Hot Lunch Coordinator – Daniela Martins (Wendy Martinez and Farideh Elyasi have offered to help Daniela)
  - Member-At-Large: Fundraising Coordinator – Nicole Lascelles
  - Member-At-Large: Playground Coordinator – Michael Shui
  - Member-At-Large: Communications Coordinator – Enwei
  - Past Chair- Asha Padmanabhan
5. Reports
  - a. Vice Principal – Elyssa
    - Kindergarten Transition
      - The school hosted a virtual meeting for kindergarten families last Thursday. The meeting was successful with most families able to attend.
      - Kindergarten Gradual Entry is in progress and going well.

- Welcome to Kindergarten has been woven into the gradual entry schedule. The teachers have sent home bags of learning materials to support the Kindergarten students' readiness for school.
- Student Orientation Days
  - Most students were able to attend the orientation days. They have done an amazing job, and everyone is proud of them. The children are following the new routines and being flexible as the procedures are refined.
- Clarification Regarding Masks
  - Masks are optional for all people at the school.
  - The District is supplying two masks for each student. Due to an extremely high demand (all schools are offering masks), the suppliers have experienced shortages, and so only the first half of the order was delivered to us.
  - We are sending home one reusable mask to each student.
  - A disposable mask is available to anyone at the school by request.
  - The masks are not colour-coded, so please disregard any information you have heard about this.
- Recess and Lunch Procedures
  - We are working to help groups of students to spread out and use the whole of the school grounds.
- School Photos
  - This is the usual time for individual students photos. Photo day has been postponed across the district and is tentatively scheduled for January. The district will review this closer to the date and will advise the school.
- Fruit and Vegetable Program
  - This is suspended until further notice.
- Volunteer Programs
  - All volunteer programs are cancelled until further notice.
- First Virtual Assembly to be held Friday, September 18
  - Everyone is excited to participate in our first-ever virtual assembly. We will be connecting the classrooms via Teams to acknowledge Terry Fox Day. We are looking forward singing O Canada and our school song in unison while remaining separated in our classrooms.
    - \*Elyssa is going to check whether or not the school song is the website. If it's not, she will upload it.
- b. Budget – Ray
  - This year's budget will be very different than usual. There is a good chance that we may spend more than we take in.
  - Elyssa explained that the teachers have been purchasing materials so that students can have individually packaged materials for their personal use.
  - Ray: **Motion to approve \$2500 for the Teacher Discretionary Fund**  
**M/S/C**
  - Brinder reminded the school that they may approach her for donations through her company, COBS Bread.
    - \*She also reminded everyone that each time you make a purchase at COBS Bread (Davie Street, West 4th Avenue or Robson Street), **simply**

**mention that you are from Roberts Annex**, and COBS will process 5% of the total sale back to our school.

- There was a question about the difference between donating to the school VS the PAC. Ray explained that the School Board is able to issue a tax receipt, but the PAC isn't able to do this. The organisation that receives the donation is the one that will make decisions around allocating the funds.

c. Fundraising – Nicole

- The winter fundraisers are going ahead. We are planning to offer Holiday Plants and Chocolates for sale.

6. Business Arising from Last Meeting

Ideas from last meeting's Brainstorming Session - Asha

Several people volunteered to take on tasks (Thank you!)

<b>Event</b>	<b>Organizer(s)</b>
Parent Panel	Asha, Karla, and Amanda
Virtual silent auction	Kristal, Briana, Enwei
Sale of PPE	Nicole
Direct appeal	Cathy and Mike (via email after the meeting)
Create and sell a collective recipe book	Simone, and Briana

7. Informational Items

Communication with parents

School website:

<http://go.vsb.bc.ca/schools/roberts-anx/Parents/PAC/Pages/default.aspx>

Facebook page: Lord Roberts Annex Parent Advisory Council

Parent board: Located in the library

Email address: lordrobertsannexpac@gmail.com



Next Meeting: October 21, 2020 at 6:30 p.m.

Adjourn – 7:40 p.m.