



SWC SCHOLARSHIP TIPS

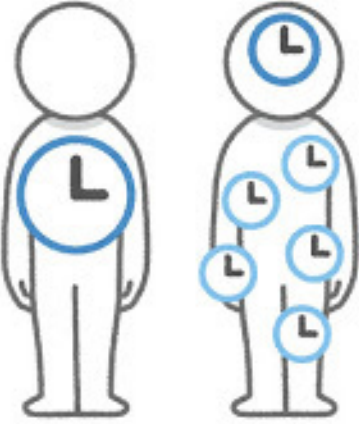


Get organized.

- Make a list of scholarships you plan to apply for (*note deadlines).
- Consider using a calendar/graphic organizer to help you visualize and plan your time-management for scholarship applications while making note of the scholarship deadlines.
 - This is helpful as scholarship opportunities are available year-round!

Apply early.

- Do not wait until last minute to apply!
 - **Remember: Scholarships are competitive!** You want to give yourself lots of time to prepare an excellent application, as well as give scholarship committees time to review your application.
- Many external organizations short-list applications as they come in.
- Note that scholarships that require you to physically mail in your application will require an extra 3-5 business days for your application to arrive, so factor in the possibility of postal delays.
- **Scholarship deadlines are firm!**
 - **Submitting your application even a minute late can disqualify you** (this includes SWC District Authority Scholarships).
 - Remember: Scholarships are awarded to outstanding students who demonstrate that they are capable and responsible.
 - Submitting a late application reflects poorly on you.



Read the instructions and eligibility carefully.

- Different scholarships will have different eligibility requirements.
 - Read and understand the instructions before you begin your application.

Proofread your application before you submit.

- Again, **scholarships are competitive!** Spelling and grammar are important!
- Double check to ensure that you have included all the necessary information and any additional documentation that is required (ie: reference letters, academic resume, etc.)
 - Your ability to follow instructions for the scholarship(s) you are applying for is important!



Start building connections.

- If you haven't already done so, you need to start making and building connections with teachers, supervisors, employers, etc. who can act as a reference for some of your scholarship applications.
 - This is **your** responsibility. No one can make/build these connections for you, so **get going on this ASAP!** Do not put this off until the last minute because relationships take time.
- **References: (also see Reference Letter Etiquette Guide in MS Teams)**
 - The rule of thumb is to ask individuals who know you well and who have known you for an extended period of time.
 - Some scholarships may ask for a reference from particular people, so check the requirements.
 - Recent references are always better (ie: asking your Gr.11 teacher for a reference will be better than asking your Gr.3 teacher)
 - Don't make the selection committee question why your letter is several years old and out of context for what you are applying for.



Apply, apply, apply!

- There is no limit to the number of external scholarships you can apply for.
- Applying to lots of scholarships gives you a better chance of winning a scholarship.
 - **You can't win if you don't apply.**



Scholarship opportunities will be posted to the Gr.12 @ Churchill Secondary Teams under the Scholarships and Bursaries channel as they become available. They will also be posted inside the SWC Counselling Suite and Room 317 for your reference.