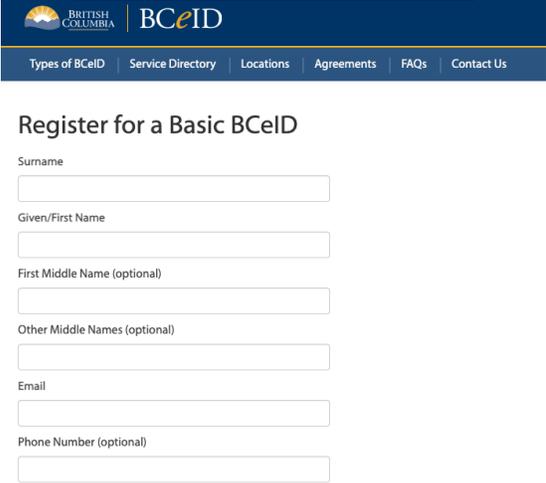
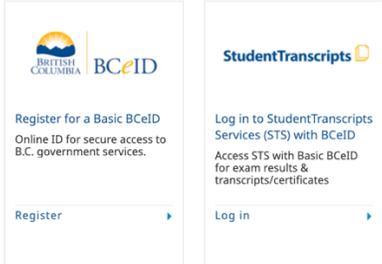




BCeID & STUDENT TRANSCRIPT SERVICES (STS)

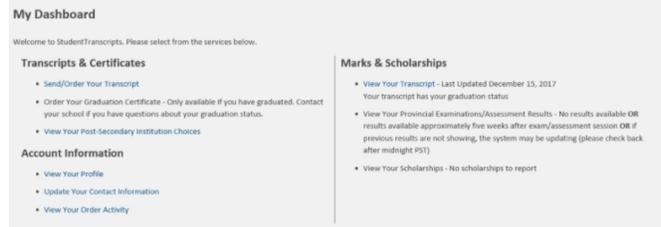
In order to view your provincial assessments' results, access your student transcript, order transcripts, or to apply to a post-secondary institution (PSI), you will need to create a basic BCeID and an account with the Student Transcript Services (STS). Use the following guide to create your accounts REGARDLESS OF WHETHER YOU PLAN TO ATTEND POST-SECONDARY AFTER HIGH SCHOOL OR NOT.

Part 1: Creating a BCeID	
1. Open a browser and visit the URL for the BCeID website:	https://www.bceid.ca/register/
2. From the BCeID website, choose to register for a BASIC BCeID account	
3. Complete the following fields to register: <ul style="list-style-type: none"> Surname (last name) Given/First Name Email (DO NOT USE YOUR VSB email, since it will expire after grade 12) Phone number 	
4. The system will request that you select several password reset questions and answers <ul style="list-style-type: none"> These questions will be used if you forget your password – you can only reset your password if you can answer these questions correctly and precisely (i.e. choose your questions carefully!) 	
5. Log out once your BCeID is created	
Part 2: Creating an account on Student Transcript Services (STS)	
1. Visit the BC Government STS website	www.studenttranscripts.gov.bc.ca
2. Click "current student," then scroll down about halfway down to "Log in to STS with BCeID" on the right side of the page.	
3. Enter your BCeID & password. Click continue; you will need your PEN	
4. Go to "register for student transcript service" (STS) page. <ul style="list-style-type: none"> An email will be sent to you Follow the email to activate your STS Once completed, you should be re-directed to a new screen titled "My Dashboard" 	

Part 3: Navigating through STS's Dashboard (to be done during your grade 12 year for post-secondary purposes; for now, you can use one of the functions to check your assessment results from the literacy and numeracy assessments)

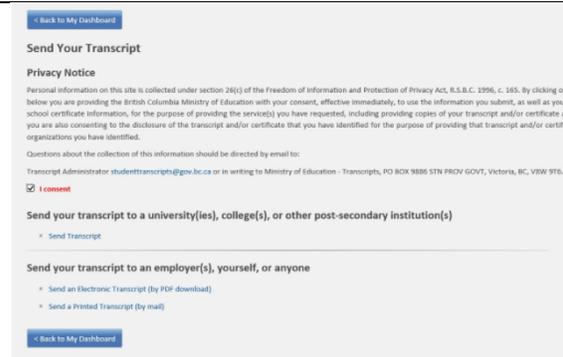
1 The student dashboard allows you to:

- Select which post-secondary school(s) to send your transcripts to (you get 25 FREE transcripts to send)
- View your current transcript PRIOR to sending it to your selected PSIs
- Print your transcripts for your own records
- View your provincial assessment results (Literacy and Numeracy assessments)



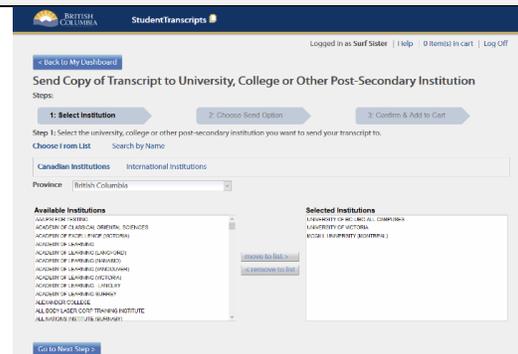
2. (the following steps need not be done in your grade 11 year) To send a transcript to a post-secondary institution (PSI):

- Click on “send/order your transcript”
- Select “I consent”
- Click on “send transcript”



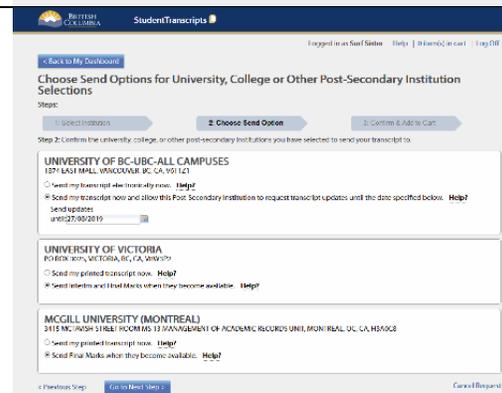
3. Select the institution(s) to send your transcript to.

- Move each school choice to the right-hand side



4. Choose the send option for how information will be sent to your selected PSI(s):

- Note: delivery model is different from school to school; the default is the most common one used.
- Go to the next step; select send
- Select “I have reviewed my order”
- Select “add order to cart”
- Submit order and confirm
- You are DONE!



Please note: The Ministry Transcript contains ONLY completed courses and NOT courses in progress.